Important Information for New Online–Only EDSE Students

Initial Set-Up Instructions for Patriot Pass account, GMU E-mail, and Blackboard

You have been registered for an online-only graduate course with the College of Education and Human Development – Division of Special Education at George Mason University. **Due to the online nature of this class all instruction will be via the Blackboard site and your use of this site is mandatory.** There will be no face-to-face classroom instruction. Below are instructions on how to begin accessing Blackboard.   Please follow them step by step. **Should you experience any technical difficulties please don't hesitate to contact our IT helpdesk directly at 703-993-8870.**

Please note that it may take several business days after you have been registered before you may be able to perform this set-up.

Step 1: Activate your Patriot Pass account:

This is the password you will use to access Blackboard and most other Mason systems.

Go to: https://password.gmu.edu/auth/gnum.jsp

- Enter your **G Number**: This number was provided to you in your registration confirmation/quick admission confirmation e-mail.

- Enter your **PIN or Claim Code:** Initially set as the **MMDDYY** (use this six digit format - no dashes or spaces!) of your birthday. You should be prompted to change this password after initial account activation.

- Complete the process as prompted to do on this site until completed.

Step 2: Set up your George Mason e-mail account:

Your George Mason e-mail address was provided to you in your registration confirmation/quick admission confirmation e-mail, however, initial set-up is needed. Go to https://login.gmu.edu/.   Enter your MasonNetID (first part of e-mail address without @gmu.edu) and the password you set up for the Patriot Pass account, and then follow the steps below.

- Type in a new MASON**LIVE** Microsoft Password using the guidelines provided. (Note: your MASON**LIVE** Microsoft Password and your Patriot Pass password CANNOT be the same.)

- Click the **Save Password** button.

- Return to masonlive.gmu.edu to log in via Microsoft with your new MASON**LIVE** Microsoft Password.

- You will now be asked to select your Language and Time Zone. Note that Eastern Time is (GMT - 05:00). If you want blind and low vision experience, check that box. Please click OK.

Once your MasonLive email account is set up, you can access the MasonLive email system at: http://masonlive.gmu.edu. Use of your George Mason e-mail is mandatory for Blackboard course work.

Step 3: Access Blackboard:

Go to: **http://mymason.gmu.edu** and use your **Patriot Pass credentials** to log in.

- After logging in you will see a Courses Tab at the top right. Click on the courses tab and you should see your course listed.

  Should you need any help navigating Blackboard please see the following course support website: https://coursessupport.gmu.edu/Students/