

2/2/2010

GEORGE MASON UNIVERSITY
COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT
Graduate School of Education-Counseling & Development
EDCD 791 Internship in School Counseling
Spring 2010
Mondays 7:20 p.m.-10:00 p.m.
January 25, 2010-May 3, 2010
Robinson A 251

Instructor: Gayle M. Cicero, Ed. D., LCPC

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COURSE DESCRIPTION:

Catalog: Prerequisites: Completion of the counseling and development program except for internship; overall GPA of 3.0; no grade of C in any skills courses; no more than two grades of C in any other graduate course work required by the Counseling and Development Program. Provides supervised practice in school counseling setting similar to the setting in which the student may work. This is a weekly graduate class with an emphasis on site processing.

COURSE OBJECTIVES/STUDENT OUTCOMES:

- Select and apply appropriate counseling theories and interventions with a diverse student population.
- Perform duties expected in a school counseling setting, including working collaboratively with school faculty and staff, providing individual, small group and classroom guidance and counseling, and responding appropriately to ethical and legal situations.
- Identify own strengths and needs as a counselor, infusing multicultural counseling skills and implement strategies to improve counseling effectiveness.

Relationship to Program Goals and Professional Organization:

EDCD 791 is a culminating course for master's degree students in the Counseling and Development degree program. The experience is designed to enhance counseling skills and to provide students with site-based school counseling experiences;

EDCD 791 fulfills the requirements of the following professional organizations:

1. Virginia Department of Education requirement for school counseling licensure that candidates understand the knowledge, skills and processes of individual counseling, and 100 hours of supervised internship

2/2/2010

- experience at either the elementary or secondary levels.
2. Virginia Department of Health Professions requirement that Licenses Professional Counselor candidates complete graduate study in theories and techniques of counseling and psychotherapy.
 3. Council for the Accreditation of Counseling and Related Educational Programs (CACREP) requirements that counselor education programs include the study of helping relationships (CACREP-Section II:K.a & CACREP-Section SCP:D).
 4. American Counseling Association Code of Ethics requirement that counselors establish counselor education and training programs that integrate academic study and supervised practice.

Professional Dispositions:

Professional Performance Criteria (Effective February 25, 2003)

The American Counseling Association (ACA) code of ethics requires counselors and counselor trainees to maintain standards of professional competence and possess good moral character. The University has adopted a set of professional performance criteria that is consistent with the ACA code of ethics. Please refer to the dispositions found on the C & D Homepage at:

http://gse.gmu.edu/programs/counseling/professional_performance.htm

The Graduate School of Education (GSE) expects that all students abide by the following:

Students are expected to exhibit professional behavior and dispositions. See www.gse.gmu.edu for a listing of these dispositions.

- Students must follow the guidelines of the University Honor Code. See the GMU website.
- Students must agree to abide by the university policy for Responsible Use of Computing. See the GMU website.
- Students with disabilities who seek accommodations in a course must register with the GMU Disability Resource Center (DRC) and inform the instructor, in writing, at the beginning of the semester. See GMU website or call 703-993-2474 to access the DRC.

REQUIRED/SUPPLEMENTAL/RECOMMENDED TEXTS AND/OR READINGS:

Required Texts:

American School Counselor Association (2003). *The ASCA National Model: A framework for school counseling programs*. Alexandria, VA: Author.

Loesch, L., & Ritchie, M. (2009). *The accountable school counselor (2nd ed.)*. Austin, Texas: CAPS Press.

Additional Readings:

Journal articles will be infused throughout the course as appropriate.

Class Structure:

Weekly class seminars and an online learning community will focus on presenting, focusing, and conceptualizing cases. Students will have opportunities to discuss specific site-related issues and to strategize about techniques and interventions. Because of the serious nature of this work, it is essential that students discuss their reactions and feelings. Such discussions, however, cannot take place outside the context of a supervised class or appropriate site circumstance. Students may not discuss cases in other classes, with friends or relatives, or in social situations. It is essential to maintain confidentiality. Violations of this principle in any form will be treated as a serious ethical/legal infraction. Please do discuss cases in class. This is a primary purpose for meeting. It is also imperative that students discuss cases with their on-site supervisor. If students have questions or concerns that need immediate attention, please contact your university instructor.

Course Requirements:

Professional Counseling Liability Insurance. Student Counselors *must* purchase their own professional counseling liability insurance policy. Professional counseling organizations provide such coverage, some with association membership, and offer student rates.

- A minimum of 200 hours must be spent at the school placement. Hours spent on off-site training experiences may be counted only if prior approval from instructor has been obtained. Hours spent in class or at home preparing GMU assignments may not be counted toward the 200 hours. A Log of Activities listing and briefly describing all practicum activities and hours is to be maintained, signed by both the student and on-site supervisor at the completion of the practicum, and submitted on the last day of class. A Log of Activities should be reviewed during weekly supervision sessions with the site supervisor.
- School Counseling Practicum/Internship Contract (See Manual, Appendix A). In addition to the contract, students are expected to submit a one page Personal Goals Statement, developed in collaboration with the site supervisor, which describes goals particular to your needs and the experiences available at the site. Contracts will be signed at the first Site Supervisor, University Supervisor and student counselor meeting.

An Individual Taped Counseling Sessions: 20 Points

Students will conduct two individual, taped counseling sessions with a student. Internship students are required to obtain written parent permission prior to taping sessions with a minor. The original of the parent permission form should be kept in the school with the site supervisor, but the student should keep a copy of the form for his/her records. The tape (20 minutes or less) will be reviewed in class with peers and the instructor.

2/2/2010

Accountability Project: 20 Points

1. The project will reflect the C & D Mission Statement and the academic mission of the school site. The purpose of this assignment is to develop and apply what you have learned about program evaluation, to evaluate effectiveness of counseling programs and services, to determine program needs, and areas of change. This assignment will need to be individualized and determine in coordination with the site supervisor and your instructor.
2. You will present your evaluation project to the class. (20 points=15 for evaluation project; 5 for presentation).

Professional Portfolio: 20 Points

The culminating performance assessment for the Counseling and Development Program is the e-portfolio. This tool will be useful in seeking employment as a professional school counselor. Students will share their portfolios during a class session for feedback from peers and the instructor.

Participation: Classroom and Online Discussions: 40 Points

Classroom and Online discussions are an important aspect of group learning. Directions for structured and online discussions will be reviewed during class sessions.

Summary of Grading System and Course Requirements:

GRADING SCALE:

A=94 points and above

A-=90-93

B+=86-89

B=82-82

C=81 points and below

Students must achieve a B or higher in order to successfully complete the requirements of the Practicum.

Attendance:

Students are expected to attend all classes, to come on time and stay for the entire class. Students who miss all or part of more than two classes may not be able to complete the course.

2/2/2010

**LAST DAY TO DROP CLASS WITHOUT ACADEMIC/FINANCIAL PENALTY IS
BEFORE 20% OF THE CLASS SESSIONS HAVE MET**

Outline

Date	Topic/Learning Experiences	Readings/Assignments
1/25	Introduction to BlackBoard Syllabus	
2/1	Site Processing	Signed Contracts
2/8	Site Processing	
2/15	Online Class	Discussion Board #1
2/22	Review Tapes: In Class Format and Processing Site Processing	Tape
3/1	Review Tapes: In Class Format and Processing Site Processing	Read Chapter 1
3/8	Spring Break	
3/15	Online Class	Discussion Board #2 Read Chapter 2 & Chapter 9
3/22	Book Study Review Tapes: In Class Format and Processing Site Processing	Read Chapter 3
3/29	Online Class	Discussion Board #3 Read Chapter 4
4/5	Book Study Site Processing	Read Chapter 5 & 6
4/12	Book Study Site Processing	Accountability Paper submitted online for feedback
4/19	E-Portfolio Presentations Site Processing	E-Portfolio
4/28	Accountability Presentations	
5/3	Final Class Course Evaluations	All Paperwork must be submitted by this final class Log of Hours

Professional School Counselor's Portfolio Rubric

Criteria	<i>Exceeds (3)</i>	Adequate (2)	Needs Improvement (1)	Not Present (0)
Professional Documentation (3)	Resume Academic transcripts Memberships Recommendations Clinical field experience documents (3)	Portfolio fails to provide two of the previously described components (2)	Portfolio fails to provide three or more of the previously described components (1)	Portfolio does not contain any of the previously described components (0)
Application of the C&D Mission Statement (3)	Portfolio provides two well documented examples of evidence of the mission statement: leadership, multiculturalism, social justice and/or advocacy (3)	Portfolio fails to provide one of the previously described components or evidence is undocumented (2)	Portfolio fails to provide two of the previously described components (1)	Portfolio fails to provide two of the previously described components (0)
ASCA Model: Foundation (4)	1. Role statement that is based on the ASCA model and describes your beliefs about the transformed role of the school counselor; and 2. Theoretical framework that clearly identifies your beliefs about counseling theory and strategies that are effective with student populations (4)	Portfolio fails to provide one of the components, or does not meet the criteria previously described. (3)	Portfolio fails to provide either of the components, or does not meet the criteria previously described. (2)	Portfolio fails to provide either of the components, or does not meet the criteria previously described. (1)
ASCA Model: Delivery and Management Components (3)	Portfolio provides two examples from delivery and management components (3)	Portfolio fails to provide one of the previously described components (2)	Portfolio fails to provide two or more of the previously described components (1)	Portfolio fails to provide any of the previously described components (0)
ASCA Model: Accountability Component (5)	Portfolio includes a copy of the accountability project, and a 1-page Self-Evaluation of the Internship experience (5)	Portfolio fails to provide one of the previously described components (4)	Portfolio fails to provide two or more of the previously described components (3)	Portfolio fails to provide any of the previously described components (1)
Face Validity (2)	Portfolio is organized in an electronic format that is easy and logical to follow.	Portfolio lacks organization or one of the qualities previously described (1)	Portfolio fails to meet two of the standards of face validity described previously. (1)	Portfolio fails to meet the standards of face validity described previously. (0)