George Mason University College of Education and Human Development Elementary Education

EDCI 597 Section 008
Special Topics: Internship in Education
6 credits/Spring 2019
M-F, School Placement Hours and Location

Professor: University Facilitators and Advanced Mentor Teacher/Mentor Teacher

Office Hours: By appointment Office Location: Thompson 1800 Office Phone: (703)-993-9717 Email: varies by facilitator

Prerequisites: Admission to Elementary Education graduate program; completion of licensure tests, endorsement requirements, and required coursework.

University Catalog Course Description: Provides intensive supervised clinical experience for one full semester in an accredited professional development school. Teacher Candidates are supervised in a school placement setting that includes observations and seminar experiences.

Course Overview: The internship is a 16-week experience in one of the Mason Elementary PDS sites. During the internship, Teacher Candidates observe, assist and teach lessons. Teacher Candidates are supported by an Advanced Mentor Teacher/Mentor Teacher, and gradually increase their responsibilities across the semester. The internship provides a real-world context for Teacher Candidates to apply their coursework and prepare for entry into the profession.

Course Delivery Method: In this course, Teacher Candidates learn to plan instruction, teach children in all subject areas, and assess student learning in an elementary classroom. These experiences guide Teacher Candidates in preparing for their first teaching job and give them the tools to continue to inquire, reflect, and learn as part of their work as teachers. Seminars meet bi-weekly at elementary school sites and are conducted by University Facilitators and/or Advanced Mentor Teachers/Mentor Teachers. These discussion seminars provide Teacher Candidates with the opportunity to explore characteristics of a classroom environment conducive to learning and to examine the roles of teachers and students in those environments. In their placements, Teacher Candidates are expected to: observe instruction at various age levels, plan with individual Advanced Mentor Teacher/Mentor Teacher and grade level teams, teach individual lessons and units, and finally, assume responsibility for all instruction and professional duties of the Advanced Mentor Teacher for a period of approximately 4 weeks.

Learner Outcomes:

This course is designed to enable Teacher Candidates to:

- 1. Understand the central concepts, tools of inquiry, and structures of the discipline he or she teaches and create learning experiences that make these aspects of subject matter meaningful for students.
- 2. Understand how children learn and develop and provide learning opportunities that support children's intellectual, social, and personal development.
- 3. Understand how students differ in their approaches to learning and create instructional opportunities adapted to diverse learners.
- 4. Understand and use a variety of instructional strategies to encourage student development of critical thinking, problem solving, and performance skills.
- 5. Use understanding of individual and group motivation and behavior to create learning environments that encourage positive social interaction, active engagement in learning, and self-motivation.

- 6. Use knowledge of effective verbal, nonverbal, and media communication techniques (including computers and other appropriate technology for a school setting) to foster active inquiry, collaboration, and supportive interaction in the classroom.
- 7. Plan instruction based on knowledge of subject matter, students, the community, and curriculum goals.
- 8. Understand and use formal and informal assessment strategies to evaluate and ensure the intellectual, social, and physical development of the learner.
- 9. Be a reflective practitioner who continually evaluates the effects of his or her own choices and actions on others and actively seeks out opportunities to grow professionally.
- 10. Foster relationships with school colleagues, parents, and agencies in the larger community to support students' learning and well-being.

Professional Standards:

Upon completion of this course, students will have met the following professional standards:

INTASC (The Interstate Teacher Assessment & Support Consortium):

- Standard #1: Learner Development. The teacher understands how learners grow and develop, recognizing that patterns of learning and development vary individually within and across the cognitive, linguistic, social, emotional, and physical areas, and designs and implements developmentally appropriate and challenging learning experiences.
- Standard #2: Learning Differences. The teacher uses understanding of individual differences and diverse cultures and communities to ensure inclusive learning environments that enable each learner to meet high standards.
- Standard #3: Learning Environments. The teacher works with others to create environments that support individual and collaborative learning, and that encourage positive social interaction, active engagement in learning, and self motivation.
- Standard #4: Content Knowledge. The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make the discipline accessible and meaningful for learners to assure mastery of the content.
- **Standard #5: Application of Content.** The teacher understands how to connect concepts and use differing perspectives to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.
- **Standard #6: Assessment.** The teacher understands and uses multiple methods of assessment to engage learners in their own growth, to monitor learner progress, and to guide the teacher's and learner's decision making.
- **Standard #7: Planning for Instruction.** The teacher plans instruction that supports every student in meeting rigorous learning goals by drawing upon knowledge of content areas, curriculum, cross-disciplinary skills, and pedagogy, as well as knowledge of learners and the community context.
- Standard #8: Instructional Strategies. The teacher understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in meaningful ways.
- Standard #9: Professional Learning and Ethical Practice. The teacher engages in ongoing professional learning and uses evidence to continually evaluate his/her practice, particularly the effects of his/her choices and actions on others (learners, families, other professionals, and the community), and adapts practice to meet the needs of each learner.
- Standard #10: Leadership and Collaboration. The teacher seeks appropriate leadership roles and opportunities to take responsibility for student learning, to collaborate with learners, families,

colleagues, other school professionals, and community members to ensure learner growth, and to advance the profession.

ACEI/NCATE Program Standards for Elementary Teacher Preparation:

- Standard 1.0: Development, Learning, and Motivation--Candidates know, understand, and use the major concepts, principles, theories, and research related to development of children and young adolescents to construct learning opportunities that support individual students' development, acquisition of knowledge, and motivation.
- Standard 3.1: Integrating and applying knowledge for instruction—Candidates plan and implement instruction based on knowledge of students, learning theory, connections across the curriculum, curricular goals, and community
- Standard 3.2: Adaptation to diverse students—Candidates understand how elementary students differ in their development and approaches to learning, and create instructional opportunities that are adapted to diverse students
- Standard 3.3: Development of critical thinking and problem solving—Candidates understand and use a variety of teaching strategies that encourage elementary students' development of critical thinking and problem solving
- Standard 3.4: Active engagement in learning—Candidates use their knowledge and understanding of individual and group motivation and behavior among students at the K-6 level to foster active engagement in learning, self-motivation, and positive social interaction and to create supportive learning environments
- **Standard 4.0: Assessment for instruction**—Candidates know, understand, and use formal and informal assessment strategies to plan, evaluate and strengthen instruction that will promote continuous intellectual, social, emotional, and physical development of each elementary student.
- Standard 5.1: Professional growth, reflection, and evaluation—Candidates are aware of and reflect on their practice in light of research on teaching, professional ethics, and resources available for professional learning

The Virginia State Teacher Education Licensure Regulations for Elementary Education:

- **Standard 1**: The use of differentiated instruction and flexible groupings to meet the needs of learners at different stages of development, abilities, and achievement.
- **Standard 2**: The use of appropriate methods, including direct instruction, to help learners develop knowledge and basic skills, sustain intellectual curiosity, and problem solve.
- **Standard 3**: The ability to utilize effective classroom management skills through methods that will build responsibility and self-discipline and maintain a positive learning environment.
- **Standard 4**: A commitment to professional growth and development through reflection, collaboration, and continuous learning.
- **Standard 5**: The ability to use computer technology as a tool for teaching, learning, research, and communication

Virginia State Technology Standards for Instructional Personnel:

- **Standard A**: Instructional personnel shall be able to demonstrate effective use of a computer system and utilize computer software.
- **Standard B**: Instructional personnel shall be able to apply knowledge of terms associated with educational computing and technology.

- **Standard C**: Instructional personnel shall be able to apply computer productivity tools for professional use.
- Standard D: Instructional person

Required Texts:

• Virginia's Standards of Learning for K-6 (http://www.pen.k12.va.us)

Some excellent optional resources:

- Charney, R.S. (2002). *Teaching children to care: Classroom management for ethical and academic growth, K-8.* Turner Falls, MA: Northeast Foundation for Children.
- Wood, C. (2007). *Yardsticks: Children in the classroom, ages 4-14*. Turner Falls, MA: Northeast Foundation for Children. (NOTE—also used in EDUC 543).

Course Performance Evaluation:

Students are expected to submit all assignments on time in the manner outlined by the instructor (e.g., Blackboard, Tk20, hard copy).

This course contains at least one Common Assessment developed by the College of Education and Human Development to assess our candidates' performance on nationally accepted standards for beginning teachers (InTASC) and our programs' performance on national accreditation standards (CAEP).

Assignment and Evaluations:

The following assignments are intended to further your understanding of planning, teaching and assessing learning in an elementary school setting. Successful participation in each of these creates a holistic picture of performance and contributes to your final evaluation via the *INTERNSHIP AND TECHNOLOGY EVALUATION FORM*.

Internship and Technology Evaluation Form (100%) (TK20)

This assessment of the Teacher Candidate's performance is to be completed by the university facilitator, in collaboration with the advanced mentor teacher/mentor teacher and the Teacher Candidate. The items reflect the important standards and competencies expected of professional educators, and the rating scale reflects their movement toward achieving proficiency over the course of the internship. The Teacher Candidate's participation in activities A-K creates a holistic picture of performance and informs completion of the **Internship and Technology Evaluation Form**. This form *may* be used to record the interim AND final ratings. All stakeholders will review the **Internship and Technology Evaluation**Form and sign indicating their participation in the process.

- A rating of 3 indicates that the Teacher Candidate has achieved consistent proficiency in a particular skill or disposition. An average of 3 or higher across all areas (Grand Average) represents a passing grade for the FINAL PLACEMENT (typically Spring for all Teacher Candidates);
- Ratings of 1 or 2 indicate skills that require scaffolding and support on the part of the AMT/MT and UF in order for the Teacher Candidate to develop the appropriate level of expertise. Please include comments that indicate a plan to address these skills and dispositions.
- Ratings of 4 suggest that the Teacher Candidate's performance regarding a skill or disposition is exceptional. These ratings should be reserved for documentable excellence. Please include comments that indicate the ways in which the Intern has exceeded expectations.

- The interim or final grade is based on this profile, but may not be numerically correlated.
- If the average score for all standards is less than 3, or any individual standard is less than 2, the clinical experience/internship may be extended and materials resubmitted per instruction from your University Facilitator and Program Coordinator.
- A. Observations of Teaching
- **B.** Co-Teaching
- C. Independent Teaching of Lessons
- D. Collaborative Learning Team Task (*TK20—completed during Independent Teaching semester)
- E. Assessment of Candidate Dispositions (*TK20—YL = following first semester; SL = midpoint of final internship)
- F. Critical Incident Analysis Assessment (*TK20—completed during Independent Teaching semester)
- G. Use of Video/GoReact
- H. Attendance and Professionalism
- I. Formal Documentation of Progress
 - a. Midpoint continuum (AMT/MT and Teacher Candidate) and conference (AMT/MT, Teacher Candidate, and university facilitator)
 - b. End of semester continuum (AMT/MT and Teacher Candidate) and conference (AMT/MT, Teacher Candidate, and university facilitator)
- J. Virginia State Teacher Licensing Requirements
- K. Seminars
- L. Biweekly Reports and/or Reflection Assignments

A. Observations of Teaching

During the spring semester, the Advanced Mentor Teacher/Mentor Teacher will conduct at least <u>four formal observations</u> and University Facilitator will conduct at least <u>two formal observations</u> of the Teacher Candidate's teaching during each placement. Two of the four observations by the Advanced Mentor Teacher/Mentor Teacher and one of the two observations by the University Facilitator are/is conducted prior to independent teaching. Final observations are conducted during independent teaching.

B. Co-Teaching

Co-Teaching occurs during all placements. The Advanced Mentor Teacher/Mentor Teacher and the Teacher Candidate will co-plan specific experiences to be completed during the co-teaching period. The Advanced Mentor Teacher/Mentor Teacher and the Teacher Candidate will complete a weekly plan for co-teaching for each week of the semester.

C. Lesson Instruction

The Teacher Candidate will begin the internship observing the Advanced Mentor Teacher/Mentor Teacher. Across each week, the Teacher Candidate will gradually assume more planning and teaching responsibilities. Lesson plans should be provided to the Advanced Mentor Teacher/Mentor Teacher *a minimum of 48 hours* prior to instruction.

Any time the Teacher Candidate is not co-teaching or teaching their lessons, activities should be planned with their Advanced Mentor Teacher/Mentor Teacher, (e.g. observations, small group instruction, student activities, parent conferences, or working with resource teachers). Forms developed by experienced teachers to structure reflection on observations and to encourage a variety of experiences during the internship can be found in the Internship Handbook (must be confirmed with Advanced Mentor Teacher/Mentor Teacher and Site Facilitator).

Prior to independent teaching, Teacher Candidates are required to prepare a 4-week overview for the instructional content of the independent teaching (IT) period, and the lesson plans for Week 1 of independent teaching according to the lesson plan format found in the Internship Handbook. Teacher Candidates are NOT permitted to begin independent teaching until these materials are prepared.

During independent teaching, Teacher Candidates assume responsibility for all instruction and professional duties of the Advanced Mentor Teacher/Mentor Teacher for a period of approximately 4 weeks (20 days). Teacher Candidates are required to prepare lesson plans according to the lesson plan format found in the PDS Form Guidebook.

NOTE: Substitute Teaching

Semester-Long Teacher Candidates are not allowed to substitute teach during the internship. Year long Teacher Candidates are allowed to substitute on a scaffolded schedule. Please see internship handbook for additional details.

D. Collaborative Learning Team Task (TK20-Independent Teaching Semester)

To complete this task Teacher Candidates will collaborate with a team of teacher colleagues, potentially including but not consisting solely of the AMT/MT, to discuss individual student or group learning progress. With that learning team, Teacher Candidates will consider assessment results and make responsive instructional decisions that promote an individual student's or a group of students' learning. The Teacher Candidate will create a detailed teaching action plan that the learning team believes will promote the individual student's or group of students' academic achievement and that includes a description of the instructional activities and assessments to be used and how assessment results will be used to determine changes in student learning. Completion of this assessment requires active responsibility for instruction and student learning therefore it is done during the independent teaching semester of internship. For more information view https://youtu.be/NrcZ ol-Zww?hd=1.

E. Assessment of Candidate Dispositions (TK20—YL = following first semester; <math>SL = midpoint of final internship)

Dispositions reflect one's attitudes and deeply held beliefs. They can be positive (e.g., committed) or negative (e.g., apathetic). Dispositions are not directly "visible," but are inferred from one's actions. Throughout a candidate's program of study at George Mason, s/he should demonstrate behaviors that reflect positive dispositions befitting a professional. In the final internship, a link through TK20 will be provided for candidates to self-assess their dispositions. In addition, Advanced Mentor Teacher/Mentor Teacher will also assess the Teacher Candidate's dispositions using a survey monkey link.

F. Critical Incident Analysis Assessment. (TK20-Independent Teaching Semester) The candidate will use all three levels of critical reflection (technical practical and critical reflection).

The candidate will use all three levels of critical reflection (technical, practical, and critical) to analyze an instructional episode to make connections between situations they encounter and the broader social, political, and economic forces that influence those events.

G. Use of Video/GoReact

All Teacher Candidates will be using video for the purposes of enhancing their professional development across the yearlong internship. The minimum expectations for use are outlined below. Your support team (University Facilitator, Advanced Mentor Teacher/Mentor Teacher, School Principal) will work collaboratively with you to provide expectations for additional use. *It is imperative that you collect video evidence regularly as requested by your university facilitator.*

- Prior to internship:
 - O Work with your university facilitator to set up group configurations for your GoReact use
- Week 1:

- Teacher Candidates will complete a video walkthrough of the classroom. This 2-3 minute video clip should highlight the layout of the classroom and provide a rationale for the decisions made in the classroom design.
- O This video should be uploaded to GoReact and shared in a group with the other Teacher Candidates in your site and your University Facilitator. You will use the commenting tools to review the videos of your peers and make connections, ask questions, etc...

• Week 2:

o Determine the children who do not have signed media releases in your classroom. Submit this list to your University Facilitator. These children will not be able to be in any of your videos.

• Weeks 3-16

- Work with your University Facilitator, your Advanced Mentor Teacher/Mentor Teacher and your peers to determine a plan for recording instruction, providing feedback, and reflecting on your growth.
- The **MINIMUM** expectation is that you will submit one video clip every other week to your Advanced Mentor Teacher/Mentor Teacher and your University Facilitator. This clip should be **3-5 minutes** in length and should be directly connected to the goals and on-going feedback you are receiving on your instruction

Relationship of Teacher Candidate Outcomes to Specific Course Assignments

Student Outcomes	Course Assignments
Outcome 1	B, C, D, E, H
Outcome 2	A, B, C, D, E, F, H, I, J
Outcome 3	A, B, C, D, E, F, H, I, J
Outcome 4	A, B, C, D, E, F, H, I, J
Outcome 5	A, B, C, D, E, F, H, I, J
Outcome 6	A, B, C, D, E, F, H, I, J
Outcome 7	A, B, C, D, E, F, H, I, J
Outcome 8	A, B, C, D, E, F, H, I, J
Outcome 9	A, B, C, D, E, F, H, I, J
Outcome 10	A, B, C, D, E, F, H, I, J

Key: Where A, B, C, etc. = course assignments listed above.

Other Requirements:

H. Attendance and Professionalism

Teacher Candidates are expected to meet professional standards in every respect including personal appearance and behavior. Although accommodations are made for emergencies, outside commitments to family or an employer are no excuse for failing to fulfill all teaching duties and responsibilities. Because Teacher Candidates are not employees of the school division, they are not entitled to sick or annual leave; however, one day has been allocated in each semester for emergencies. Teacher Candidates must familiarize themselves with the Faculty Handbooks for their respective school systems and should check with the Principal on school procedures regarding school calendar, school hours, absence from school/tardiness, leaving school during the school day, dress, confidentiality, social media use, child abuse, and substance abuse.

George Mason University has a contractual agreement with each of the participating school divisions.

School divisions have the right to request a Teacher Candidate be removed from their assigned location at any time.

I. Formal Documentation of Progress

During the semester Teacher Candidates are responsible for (a) organizing binders for lesson plans and for evaluation forms etc., and for (b) completing a variety of forms to document their progress (see internship handbook). In addition, at the midpoint of the internship, and again at the final internship conference, the Advanced Mentor Teacher/Mentor Teacher and the Teacher Candidate will complete the Internship and Technology Evaluation Form continuum. This will be used to document progress in regards to the InTASC standards and will guide the conversations at these two progress checkpoints. The University Facilitator will use this documentation and these conferences to guide completion of the Internship and Technology Evaluation Form at the final conference.

J. Virginia State Teacher Licensing Requirements

Praxis Core Academic Skills for Educators (or qualifying substitute)

Teacher Candidates are required to take the Praxis Core or provide qualifying substitute scores for admission to the program and licensure.

CARI Certificate

Teacher candidates are required to document their completion of the *Child Abuse and Neglect: Recognizing, Reporting, and Responding for Educators* training. The course is available at no cost at: http://www.dss.virginia.gov/family/cps/mandated reporters/cws5691/index.html

Praxis II

Teacher Candidates are required to take the Praxis II Assessment prior to the start of their internship and will need it for a Virginia State Teaching License.

RVE- Reading for Virginia Educators

Teacher Candidates are required to take the RVE prior to the start of internship and will need it for licensure. For more information, visit https://www.ets.org/praxis/prepare/materials/5306.

VCLA-Virginia Communication and Literacy Assessment

The VCLA is required for initial licensure and must be taken prior to start of internship. For more information on the test and how to register, please visit http://www.vcla.nesinc.com/

ENDORSEMENTS

Please note that ALL endorsement coursework must be completed, with all transcripts submitted and approved by the CEHD Endorsement Office, prior to the internship application deadline. Since the internship application must be submitted in the semester prior to the actual internship, please make an appointment to meet with the Endorsement Specialist and plan the completion of your Endorsements accordingly.

DYSLEXIA AWARENESS TRAINING – NEW requirement for licensure!

Effective July 1, 2017, every person seeking initial licensure or renewal of a license shall complete awareness training, provided by VDOE, on the indicators of dyslexia, as that term is defined by the board and regulations, and the evidence-based interventions and accommodations for dyslexia. The training module is located at http://www.doe.virginia.gov/teaching/licensure/dyslexia-module/story.html.

Similar to the Child Abuse Prevention Module, students will need to save and print out the completion certificate at the end of the module.

CPR/AED/First Aid – NEW hands-on training required for licensure!

Due to a recent change in Virginia law, effective July 1, 2017, all new license applications and license renewals must include verification that "hands-on" First Aid/CPR/AED training was completed. This means that applications for spring 2018 internships must also include verification of completing "hands-on" training. <u>After June 30, 2017</u>, the online training will no longer be accepted.

Emergency First Aid, CPR, and Use of AED Certification or Training requirement must be submitted and in the Mason system (i.e. Banner/PatriotWeb) by the application deadline. Students must submit one of the "acceptable evidence" documents listed at http://cehd.gmu.edu/teacher/emergency-first-aid to the CEHD Educator Preparation Office. In order to have the requirement reflected as met in the Mason system, documents can be scanned/e-mailed to internsh@gmu.edu or dropped-off in Thompson Hall, Suite 1700.

K. Seminars

Teacher Candidates are expected to attend all seminar meetings. These seminars will focus on topics of relevance that emerge throughout the semester.

Note: UFs reserve the right to add, alter, or omit any assignment as necessary during the course of the semester. You will always receive advanced notice of any modifications.

L. Biweekly Reports and/or Reflection Assignments

Teacher Candidates are expected to submit a biweekly progress report and/or reflection assignment per the guidelines established by their university supervisor.

Course Performance Evaluation Weighting

Course Outcomes	Requirements & Assignments	Percentage	Due Date
A-L	 Observations of Teaching Co-Teaching Independent Teaching of Lessons Collaborative Learning Team Task (*TK20—completed during Independent Teaching semester) Assessment of Candidate Dispositions (*TK20—YL = following first semester; SL = midpoint of final internship) Use of Video/GoReact Attendance and Professionalism Formal Documentation of Progress (Internship and Technology Evaluation Form) Midpoint continuum (AMT/MT and Teacher Candidate) and conference (AMT/MT, Teacher Candidate, and university facilitator) End of semester continuum (AMT/MT and Teacher Candidate) and conference (AMT/MT, Teacher Candidate) and conference (AMT/MT, Teacher Candidate, and university facilitator) *(TK 20) 	<u>100 %</u>	 Varies Final evaluation and paperwork: April 28th

 Virginia State Teacher Licensing Requirements Seminars Biweekly Reports/Reflections

^{*}Designated performance-based assessment

Grading

The Graduate School of Education has approved the following grading policy for EDCI 790.

- A. The grading scale will be S (Satisfactory), NC (No Credit), or IP (In Progress) in accordance with GMU policy for internships and GSE policy for internships.
 - 1. Grades of *S* (*Satisfactory*) performance by an Teacher Candidate in Elementary Education will be documented on the Evaluation Profile, and/or in letters of recommendation prepared by the Advanced Mentor Teacher /Mentor Teacher and University Facilitator.
 - 2. A graduate Teacher Candidate who receives a *NC* (*No Credit*) grade will not be recommended for teacher licensure unless he/she repeats all or part of the internship with satisfactory performance. This may require enrolling and paying tuition for additional credit hours in a subsequent semester, or paying a fee for extended supervision.
 - 3. The Advanced Mentor Teacher/Mentor Teacher(s) and the University Facilitator shall determine the interim and final grades jointly after consultation. If they cannot agree, the Coordinator of Elementary Education in consultation with the Associate Dean of Academic and Student Affairs may be consulted to determine the grade based on a review of the documentation and, if necessary, observation of the Teacher Candidate's performance.
 - 4. In some cases, a grade of No Credit may be accompanied by a recommendation that the student not be allowed to repeat the internship. In such cases, the student will be counseled out of the licensure program although not necessarily out of the degree program.
 - 5. The final grade will not be processed until the Summary of Internship Days of Supervised School-Based Teaching and Final Grade is complete and in the licensure office. Further, final grade will not be processed until all TK 20 tasks are completed and uploaded.
 - 6. Teacher Candidates are responsible for documenting all requirements and materials for licensure.
 - 7. Teacher Candidates are responsible for taking all tests required by the state and submitting the results to the licensure office prior to application for licensure.

TK20/Performance-Based Assessment(s) Submission Requirement

Every student registered for any Elementary Education course with a required TK20 performance-based assessment (designated as such in the syllabus) must submit this/these assessment(s) (Internship and Technology Evaluation Form, Assessment of Candidate Dispositions, Collaborative Learning Team Activity, and Critical Incident Analysis Assessment) to TK20 through 'Assessments' in Blackboard. Failure to submit the assessment(s) to TK20 (through Blackboard) will result in the course instructor reporting the course grade as Incomplete (IN). Unless this grade is changed upon completion of the required TK20 submission, the IN will convert to an F nine weeks into the following semester.

Professional Dispositions

See https://cehd.gmu.edu/students/polices-procedures/

Students are expected to exhibit professional behaviors and dispositions at all times (See Elementary Education

Program Handbook).

Class Schedule

*Faculty reserve the right to alter the schedule as necessary with notification to students.

*Please see Internship Handbook, Internship Guidebook, and Internship Calendar

Core Values Commitment

The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: http://cehd.gmu.edu/values/.

GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code (see https://catalog.gmu.edu/policies/honor-code-system/ https://catalog.gmu.edu/po
- Students must follow the university policy for Responsible Use of Computing (see http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/).
- Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students **solely** through their Mason email account.
- Students with disabilities who seek accommodations in a course must be registered with George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor (see http://ds.gmu.edu/).
- Students must silence all sound emitting devices during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to Tk20 should be directed to <u>tk20help@gmu.edu</u> or <u>https://cehd.gmu.edu/aero/tk20</u>. Questions or concerns regarding use of Blackboard should be directed to <u>http://coursessupport.gmu.edu/</u>.
- For information on student support resources on campus, see https://ctfe.gmu.edu/teaching/student-support-resources-on-campus

For additional information on the College of Education and Human Development, please visit our website https://cehd.gmu.edu/students/.

Assessment Rubrics CANDIDATE DISPOSITIONS ASSESSMENT

George Mason University College of Education and Human Development Elementary Education Program

Candidate Name and G#:	Course with Section:
Assessor:	Date Assessed:

Education professionals are held to high standards, both inside and outside of the classroom. Educators are evaluated on their behaviors and interactions with students, parents, other professionals, and the community at large. The behaviors observed reflect the *dispositions* held by education professionals at all stages in their careers, including as a candidate in CEHD's teacher licensure programs.

Dispositions reflect one's attitudes and deeply held beliefs. They can be positive (e.g., committed) or negative (e.g., apathetic). Dispositions are not directly "visible," but are inferred from one's actions. Throughout a candidate's program of study at Mason, s/he should demonstrate behaviors that reflect positive dispositions befitting a professional. Dispositions are assessed multiple times during the teacher education program. Growth in one's dispositions is developmental and can be informed through instruction, experience, and reflection. A single occurrence of dispositional issues might be due to a lack of understanding of the disposition and expectations of appropriate behaviors. It is important that an assessor rely on observations of candidate behaviors when assessing dispositions.

Assessment of dispositions should not be used as a punitive action, but as an instructional tool to address developmental gaps or clarify the overt actions being assessed for each dimension of the disposition.

DIRECTIONS FOR ASSESSORS

For each of the dimensions below, please rate the degree to which you observe the candidate behaving in a fashion consistent with each disposition, 4 being the highest as "Consistently Evident," 1 being the lowest as "Rarely Evident." Assessors will base ratings upon multiple data points, observations, and/or incidents.

NOTE: A score of 4 (Consistently Evident) is a rating for candidates who exhibit behaviors beyond the expectations of candidates at this point in their programs. A score of 3 (Often Evident) is the *target* score. A score of 2 (Occasionally Evident) should be viewed as a "teachable moment" for the assessor. The assessor should meet with the candidate to clarify expectations and discuss what behaviors were observed that warranted a score of 2. (See the Educator Preparation Office (EPO) website at https://cehd.gmu.edu/epo/ for specific information related to this process.) A single score of 1 (Rarely Evident) will require the creation of a Disposition Development Plan to assist the candidate in improving dispositions. (See the EPO website at https://cehd.gmu.edu/epo/ for a copy of the Plan.) For further direction and specifics related to how the dispositions are assessed in your program, please contact your Academic Program Coordinator, Course Lead, Assessor, or the Educator Preparation Office at 703-993-5899.

RATING GUIDELINES

- 4 (Consistently Evident): Consistently Evident is a rating for candidates who exhibit behaviors beyond the expectations of candidates at this point in their programs. Observers see candidates demonstrate behaviors consistent with professional dispositions in multiple situations/data points.
- 3 (Often Evident): This is the TARGET score. This score reflects that candidates have met the standard at the level expected at this point in their program. Behaviors are observed that align with expectations for this specific dimension of the dispositions. Candidates who receive a 3 have successfully met the disposition.
- 2 (Occasionally Evident): Candidates receive this score when their understanding and effort does not meet the target but they exhibit some of the behaviors associate with the disposition. A score of 2 requires a conversation with the candidate to clarify or educate him/her on the appropriate behaviors associate with the disposition.
- 1 (Rarely Evident): Candidates receive a 1 when their understanding and behaviors related to a disposition is not evident or rarely exhibited. A score of 1 requires a specific action plan to educate and/or remediate behaviors associate with the disposition.

DISPOSITION RUBRIC

Descriptions of behaviors are provided for each dispositional dimension and are meant to be representative examples of observable behaviors. The examples may pertain to your specific setting, but should not be viewed as encompassing all observable behaviors related to the disposition.

	Rarely Evident	Occasionally Evident	Often Evident	Consistentl y Evident
Openness to Feedback - Is receptive to constructive criticism/growth-producing feedback - Self-regulates and modifies professional behavior based on feedback - Seeks opportunities for professional growth to improve practice - Acts on feedback toward improvement	1	2	3	4
Continuous Improvement/ Change Orientation - Takes initiative appropriately - Seeks opportunities for continual improvement and change - Seeks evidence for use in decision making - Is willing to take appropriate risks/try new things	1	2	3	4
 High Expectations for Learning Takes appropriate responsibility for student learning Holds high expectations for all learners Monitors and assesses student learning to provide feedback and alter instruction to improve learning 	1	2	3	4
Advocacy - Advocates on behalf of students and families - Seeks to understand and address student issues and challenges - Shows a genuine interest in others' well-being - Seeks to direct students and/or families to needed resources	1	2	3	4
Professionalism - Is punctual and well prepared - Exhibits professional demeanor (dress & appearance) - Is reliable, responsible - Demonstrates respect for students, families, colleagues, and/or property - Uses technology & social media appropriately	1	2	3	4
Legal and Ethical Conduct - Exhibits integrity and ethical behavior - Maintains privacy and confidentiality of sensitive information - Demonstrates fairness and consistency in applying and enforcing rules, policies, and regulations	1	2	3	4

RUBRIC FOLLOW-UP:

- Is there a 2 on the assessment? Have you scheduled a meeting with the Candidate?
- Is there a 1 on the assessment? Have you scheduled a meeting with the Candidate and begun to develop an Disposition Development Plan?

Please add any comments relevant to the ratings above.

TEACHER CANDIDATE ASSESSMENT INTERNSHIP & TECHNOLOGY EVALUATION RUBRIC (EXPANDED FORM)

George Mason University College of Education and Human Development Elementary Education Program

Name o	of candidate		Date	
School:		Grade:	Semester/Year	
	Mid-Semester Evaluation			
	Final Evaluation			

This rubric describes the clinical experience performance standards in the College of Education and Human Development at George Mason University. This instrument assesses classroom performance at both the midpoint and end of the internship semester and is completed by both the University Supervisor in collaboration with the Mentor Teacher/Advanced Mentor Teacher and Teacher Candidate. If the average score for all standards is less than 3, or any individual standard is less than 2, the clinical experience/internship may be extended and materials resubmitted per instruction from your University Supervisor and Program Coordinator.

This Internship evaluation form was specifically designed to assess the Interstate Teacher Assessment and Support Consortium (InTASC) Standard Model Core Teaching Standards. These standards guide teacher education programs around the country and are a required part of our accreditation process. More information about the standards can be found at www.ccsso.org/Documents/2011/InTASC Model Core Teaching Standards 2011.pdf. Each standard is listed below and rows have been developed to assess specific elements in each standard. When applicable, further explanation of some standard are included in the first column of the rubric.

This assessment also meets the Virginia Department of Education Standards for the Professional Practice of All Teachers. A complete listing of those standards can be found at http://www.doe.virginia.gov/teaching/regulations/uniform_performance_stds_2011.pdf. Virginia's Standards of Learning (SOLs) are mapped to College-and-Career-Ready Standards to the InTASC standards. Additional content knowledge and pedagogy standards are assessed in the Elementary Education program. Those standards, Association for Childhood Educators International (ACEI), can be found at www.acei.org.

STANDARDS

• **InTASC Standards:** 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

• **CAEP Standards:** 1.1, 1.2, 1.3, 1.4, 1.5

• **VDOE Standards:** 1, 2, 3, 4, 5, 6

• ACEI Standards: 1, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 3.1, 3.2, 3.3, 3.4, 3.5, 4.0, 5.1, 5.2

THEMES

• Technology

• Diversity

• College & Career Ready

SCORING GUIDELINES

- **4 (Exceeds Standard):** Candidates receive a score of 4 if they perform beyond the expectations of candidates at this point in their programs. There is evidence that candidates have done additional research, identified additional resources, and/or demonstrate exceptional understanding and application of the standard.
- **3 (Meets Standard):** This is the **TARGET** score. This score reflects that candidates have met the standard at the level expected at this point in their program. Candidates who receive a 3 have successfully met the standard.
- **2 (Approaches Standard):** Candidates receive this score when their understanding and effort does not meet the target but shows basic understanding of the content being assessed.
- 1 (Does Not Meet Standard): Candidates who do not submit work, and/or who submit work that is clearly below the expectations for a candidate at this point in their program.

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Sta	andard (4)	
LEARNER AND LEARNING						
InTASC 1 Learner I	InTASC 1 Learner Development. The candidate understands how learners grow and develop, recognizing that patterns of					
	learning and development very individually within and across the cognitive linguistic social emotional and physical areas					
			experiences that include the us		/8	
•	demonts developmentally approp	frace and chancinging learning	experiences that merade the us	C 01		
technology. 1.1 The candidate	Candidate displays little or no	Candidate displays partial knowledge	Candidate displays accurate	In addition to accura	to Impaylodge of	
applies appropriate	knowledge of the developmental	of the broad developmental	understanding of the typical	the typical developm		
learning theories	characteristics of the age group.	characteristics of the age group.	developmental characteristics of the	characteristics of the		
recognizing that patterns	8 8 1		age group, as well as exceptions to the	exceptions to the ger		
of learning and			general patterns across the cognitive,	candidate displays ki	nowledge that	
development vary			linguistic, social, emotional, and	individual learner de		
individually within and			physical areas.	within and across the		
across the cognitive,				linguistic, social, em	otional, and	
linguistic, social,				physical areas.		
emotional, and physical areas.						
VDOE 1, ACEI 1						
1.2 The candidate	Candidate lacks understanding how	Candidate recognizes the value of	Candidate's knowledge of how	Candidate demonstra	ates extensive and	
designs and implements	learners learn and does not seek	understanding how learners learn, but	learners learn is accurate and current.	subtle understanding		
developmentally	information about developmentally	their knowledge is limited or outdated.	Candidate designs and implements	learn and applies this	s knowledge to the	
appropriate and	appropriate learning experiences nor	Technology is not used as an	technology enhanced, developmentally	classroom communit		
challenging learning	uses technology as an instructional	instructional tool or the technology	appropriate and challenging learning	implements a range of		
experiences that include	tool.	used is not appropriate for the task or	experiences for both the class as a	developmentally app	oropriate and	
the use of technology.		developmental characteristics of the	whole and individual learner.	challenging learning	experiences for	
VDOE 2, ACEI 1		age group.		the class as a whole, and individual learned		
				technologies are used		
AND THE PARTY OF T				learning, collaboration		
				thinking.	, 8	
InTASC 2 Learning I	Differences. The candidate uses	s understanding of individual d	lifferences, diverse cultures, and	d	/0	
communities to ensur	re inclusive learning environmen	nts that enable each learner to n	neet high standards.		/8	
2.1 Candidate creates an	The candidate's plans and practice	Candidate's plans and practice indicate	Candidate's plans and practice address	Candidate's plans an		
environment that values	display little understanding of the	some awareness of how to address	individual learning differences.	consistently exhibit a		
individual differences and	relevance of individual differences to	individual differences to learning,	Candidate communicates with families	to meet individual di		
diverse cultures, and	learning. The candidate provides	although such knowledge may be	about learners' progress on a regular	learning. Candidate	trequently	
communities.	minimal information to families about individual learners, or the	inaccurate or incomplete.	basis, respecting cultural norms, and is	provides information		
VDOE 1, ACEI 3.2	communication is inappropriate to the	Candidate adheres to required school procedures for communicating with	available as needed to respond to family concerns.	related to learner pro learners contributing		
	cultures of the families. Candidate	families. Responses to family concerns	lanning concerns.	the system. Response		
MINIMA	does not respond, or responds	are minimal or may reflect occasional		concerns is handled		
	insensitively, to family or community	insensitivity to cultural norms.		and cultural sensitivi		
	concerns about learners.				•	
2.2 Candidate ensures	Candidate does not monitor learning.	Candidate monitors the progress of the	Candidate monitors the progress of	Candidate actively as		
inclusive learning by	Instructional outcomes, activities and	class as a whole but elicits no	groups of learners in the curriculum,	gathers and uses diag		
addressing the needs of	assignments, and classroom	diagnostic information. Instructional	making use of diagnostic prompts to	information from inc		
diverse learners.	interactions convey low expectations	outcomes, activities and assignments,	elicit information. Instructional	and monitors their pr		
	for at least some learners.	and classroom interactions convey	outcomes, activities and assignments,	Instructional outcom	es, activities and	

VDOE 1, ACEI 3.2	only modest expectations for and achievement.	earning and classroom interactions convey high expectations for learners.	assignments, and classroom interactions convey high expectations for all learners.
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Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)		
	InTASC 3. Learning Environments. The candidate works with others to create face-to-face and virtual environments that support					
individual and collaboration	orative learning, encourage position	tive social interaction, active eng	gagement in learning, and self-	notivation.		
3.1 Candidate organizes and manages create face-to-face and virtual environments that support individual and collaborative learning. VDOE 5, ACEI 3.5	There is little, if any, evidence of routines, procedures, or proactive actions to establish a climate for learning.	Candidate recognizes the value of a learner-centered classroom but the application of these tenets is not applied in all management situations.	The classroom is a learner-centered environment that is a safe and positive environment for learning. The classroom environment supports individual and collaborative learning.	The classroom conveys a safe, positive, and inclusive environment that is learner-centered, supports individual and collaborative learning and meets the needs of both the group and individual learners.		
3.2 Teacher Candidate encourages positive social interaction, active engagement in learning, and self- motivation. VDOE 5, ACEI 3.4	The classroom is a teacher-centered environment. Activities and assignments are inappropriate for learners' age or background. Learners are not engaged in learning.	The classroom is a teacher-centered environment. Candidate attempts to accommodate learners' questions or interests. Activities and assignments are appropriate to some learners and engage them mentally, but other learners are not engaged or selfmotivated.	The classroom is a learner-centered environment. Candidate successfully accommodates learners' questions or interests. Activities and assignments are appropriate to learners, and learners are cognitively engaged in exploring content. Learners are selfmotivated.	Candidate seizes every opportunity to enhance learning, building on learner interests or a spontaneous event. All learners are cognitively engaged in the activities and assignments in their exploration of content. Learners initiate or adapt activities and projects to enhance their understanding.		

CONTENT KNOWLEDGE

InTASC 4. Content Knowledge. The candidate understands the central concepts, tools of inquiry, and structures of the discipline(s) he or she teaches and creates learning experiences that make these aspects accessible and meaningful for learners to ensure content mastery.

/8

4.1 Candidate understands
the tools of inquiry and
structures of the discipline,

VDOE 1 Also Refer to ACEI Standards 2.1-2.7 In planning and practice, candidate makes content errors or does not correct errors made by learners. Candidate's plans and practice display little understanding of the tools of inquiry and structures of the discipline.

Candidate is familiar with the important concepts in the discipline but may display lack of awareness of how these concepts relate to one another.

Candidate's plans and practice indicate some awareness of prerequisite relationships, although such knowledge may be inaccurate or incomplete.

Candidate displays solid knowledge of the important concepts in the discipline and how concepts relate to one another.

Candidate's plans and practice reflect accurate understanding of prerequisite relationships among topics and concepts.

Candidate displays extensive knowledge of the important concepts in the discipline and how concepts relate both to one another and to other disciplines. Candidate's plans and practices reflect understanding of prerequisite relationships among topics and concepts and a link to necessary cognitive structures by learners to ensure understanding.

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)		
	InTASC 5. Content Application. The candidate understands how to connect concepts and use different perspectives and digital resources to engage learners in critical thinking, creativity, and collaborative problem solving related to authentic local and global issues.					
5.1 Candidate connects concepts and uses different perspectives and digital resources to engage learners in critical thinking, creativity, and collaborative problem solving. VDOE 2, ACEI 3.3	Candidate does not connect concepts, address different perspectives or digital resources to engage learners in higher-level learning.	Candidate connect concepts, addresses different perspectives or digital resources to engage learners but at a basic level of learning and recall.	Candidate connects concepts, addresses different perspectives and digital resources to engage learners higher-level learning in at least one of these higher –order skills: critical thinking, creativity, and collaborative problem solving.	Candidate creates multi-disciplinary and a range of multiple perspectives to engage learners in critical thinking, creativity, and collaborative problem solving.		
5.2 Candidate plans rigorous, sequenced instruction related to authentic local and global issues. VDOE 5, ACEI 3.1	Outcomes represent low expectations for learners and lack of rigor. Lesson plans do not reflect a sequence of learning and have no connection to authentic local and global issues.	Outcomes represent moderately high expectations and rigor. Some plans reflect important learning in the discipline and at least some connection to a sequence of learning but have little connection to authentic local and global issues.	Outcomes represent high expectations and rigor and important learning in the discipline. Plans exhibit a sequence of learning with connection to authentic local and global issues.	All outcomes represent high expectations and rigor and important learning in the discipline. Plans connect to a consistent sequence of learning both in the discipline and in related disciplines. Connection to authentic local and global issues is consistently found in lessons.		
4.2 Candidate creates learning experiences that make content accessible and meaningful for learners to ensure content mastery. VDOE 3, ACEI 3.1	Candidate conveys a negative attitude toward the content and suggests that the content is not important or was mandated by others.	Candidate communicates importance of the work but with little conviction and only minimal apparent buy-in by the learners. Candidate accepts responsibility for the success of learning but has only a limited repertoire of instructional strategies.	Candidate conveys enthusiasm for the content, and learners demonstrate commitment to its value. Candidate accepts responsibility for the success of all learners through a repertoire of instructional strategies.	Candidate conveys genuine enthusiasm for the content, and learners demonstrate consistent commitment to its value. Learners demonstrate through their active participation, curiosity, and taking initiative that they value the importance of the content.		

INSTRUCTIONAL PRACTICES

InTASC 6. Assessment. The candidate understands and uses multiple methods of assessment, including digital tools, to engage learners in their own growth, to monitor learner progress, and to guide teacher and learner decision making.

6.1 Candidate uses multiple methods of assessment, including digital tools, to engage learners in their own growth, to monitor learner progress, and to guide teacher and learner decision making. VDOE 4, ACEI 4	Assessment procedures are not congruent with instructional outcomes.	Some instructional outcomes are assessed through the planned lesson, but many are not.	All the instructional outcomes are assessed through multiple methods of assessment. Assessment methodologies monitor learner progress, and guide teacher and learner decision making.	Candidate's approach to assessment is fully aligned with the instructional outcomes for both content and process are assessed through multiple methods. Assessment methodologies have been adapted for individual learners, and guide teacher and learner decision making.
6.2 Candidate uses formative assessment to monitor and adjust instruction and to guide the learner decision making. VDOE 4, ACEI 4	Candidate does not incorporate formative assessment in the lesson or unit.	Candidate's approach to the use of formative assessment is rudimentary, including only some of the instructional outcomes and does not involve the learner in decision making.	Candidate's approach to using formative assessment to monitor and adjust instruction and includes a process where the learner, as well as teacher, uses information from the assessments.	Candidate has a well-developed formative assessment plan that uses formative assessment to monitor and adjust instruction. The Teacher Candidate has designed particular approaches to be used and actively involved the learner in decision making.
Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)
goals by drawing upo		nology, content areas, curriculu	Outcomes represent high expectations and rigor and important learning in the discipline. Plans exhibit a sequence of learning with strong connections to digital age technology, content areas, curriculum, cross-disciplinary skills, and pedagogy. Instruction is effective at increasing learning.	
plans instruction based on knowledge of learners and the community context. VDOE 2, ACEI 3.2	understanding of learners, how they learn, and the context of the community.	understanding of the learners, how they learn, and the context of the community, but the lesson addresses only a limited knowledge of specific learners and their community.	understanding of their learners, how they learn, and the context of the specific communities represented in the classroom.	candidate lessons reflect a deep understanding of their learners, how they learn, and the context of the specific communities represented in the classroom. Lessons are tailored to represent the context and needs of learners and their communities.
InTASC 8. Instructional Strategies. The candidate understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections, and to build skills to apply knowledge in contemporary meaningful ways.				

8.1 The candidate understands and uses a variety of instructional strategies to encourage learners to develop deep understanding of content areas and their connections. VDOE 3, ACEI 3.3	Candidate displays little or no understanding of the range of pedagogical approaches suitable to address the specific learning needs related to the content.	Candidate uses a limited range of instructional strategies or pedagogical approaches that are not suitable to the discipline or to the learners.	Candidate applies a wide range of effective pedagogical approaches in the discipline that encourage learners to develop deep understanding of content areas and their connections.	Candidate plans and practice reflect familiarity with a wide range of effective pedagogical approaches in the discipline, The candidate encourages learners to develop deep understanding of content areas and anticipate learner misconceptions.
8. 2 Candidates build skills to apply knowledge in contemporary meaningful ways. VDOE 3, ACEI 3.3	Candidate does not apply pedagogical content knowledge in contemporary or meaningful ways.	Candidate uses knowledge of instruction in ways that are outdated or ineffective.	Candidate applies knowledge of appropriate content instruction in contemporary meaningful ways.	Candidate uses contemporary knowledge of appropriate instruction across a range of content areas to make learning meaningful.

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds St	tandard (4)
PROFESSIONAL	RESPONSIBILITY				
	<u> </u>	ice. The candidate engages in or			
		articularly the effects of teacher			/12
families, other profess	ionals, and the community), and	d adapts practice to meet the ne	eeds of each learner in an ethica	1 and	/12
responsible manner.					
9.1 Candidate engages in	Candidate engages in no professional	Candidate participates in professional	Candidate engages in ongoing	Candidate seeks ou	
ongoing professional	development activities to enhance	activities to a limited extent when they	opportunities for professional	professional develo	
learning.	knowledge or skill.	are convenient or required by others.	development to enhance content knowledge and pedagogical skill.	addresses personal systematic approac	
VDOE 6, ACEI 5.1			knowledge and pedagogical skin.	learning.	ir to continuar
9.2 Candidate uses	Candidate has no suggestions for how	Candidate makes general suggestions	Candidate evaluates his/her practice	Candidate evaluate	s his/her practice
evidence to continually	a lesson could be improved if taught	about how a lesson could be improved	and identifies revisions to the lesson	and identifies speci	
evaluate his or her practice, particularly the effects of	again.	but does not address how their choices and actions affect others.	for future use. Evaluation includes reflecting upon how the learners,	upon an extensive i	e. Evaluation draws
teacher choices and actions		and actions affect others.	families, other professionals, and the	The candidate offer	
on others (learners,			community affect teacher choices and	alternative actions	
families, other			actions.	probable success of	
professionals, and the				of action and how t	
community). VDOE 6, ACEI 5.1				learners, families, of and community.	other professionals,
V DOE 0, ACEI 3.1				and community.	
9.3 Candidate adapts	Candidate is not honest in interactions	Candidate is honest in interactions	Candidate displays high standards of	Candidate consister	ntly exhibits the
practice to meet the needs	with colleagues, learners, and the	with colleagues, and classroom	honesty, integrity, and confidentiality		f honesty, integrity,
of each learner in an ethical	public.	instruction.	in instructional planning and	and confidentiality	and takes a
and responsible manner.			interactions with colleagues, learners,	leadership role with	
VDOE 6, ACEI 3.1		1.1 . 1 1 1 . 1	and the public.	uphold ethical prac	tices.
		indidate seeks appropriate leader			/0
-		rs, families, colleagues, other scl	-	nity members	/8
		owth and to advance the profess			
10.1 Candidates seeks	Candidate engages in no professional	Candidate participates in leadership	Candidate accepts leadership roles that	Candidate seeks ou	
appropriate leadership roles and opportunities to take	development activities to enhance knowledge or skill.	activities to a limited extent when they are convenient. Instructional	enhance learning and focus on meeting learner needs.	leadership roles that knowledge and ped	
responsibility for learning.	knowledge of skin.	leadership may or may not be focused	rearres needs.	focus on meeting le	
-		on learning.			
VDOE 6, ACEI 5.2	0 114 2 14 11 14			0 111 4 1 1 1	
10. 2 Candidate collaborates with learners,	Candidate's relationships with colleagues, families, school	Candidate maintains relationships with colleagues and the community to	Candidate uses digital tools and resources to collaborate with learners,	Candidate takes ini collaborates with 16	
families, colleagues, other	professionals and the learner are	fulfill responsibilities required by the	families, colleagues, other school		chool professionals,
school professionals, and	negative or self-serving.	school or district.	professionals, and community	and the communi	ty.
community members (using			members to ensure learner growth and	Candidate takes lea	dership among
digital tools and resources)			to advance the profession.	faculty to support to	
to ensure learner growth and advance the profession.				tools and resources growth and to adva	
VDOE 6, ACEI 5.2				510 min and to adva	and the profession.
Se E WINDOW					
The state of the s				1	

TECHNOLOGY. Candidates model and apply technology standards as they design, implement and assess learning experiences to engage students and improve learning; and enrich professional practice. Candidates effectively use available technologies to provide opportunities for all learners to use technology in a purposeful and developmentally appropriate way.

TECHNOLOGY STANDARDS

Virginia's Department of Education (VDOE) has identified technology standards for instructional personnel. Virginia teachers take on four roles related to the effective use of appropriate technologies. The following roles are assessed below:

- Lifelong Learner
- Digital Leadership
- Learning Facilitator
- Skilled Technology User

Additionally, CAEP identifies the following technology standards that apply to field-based experiences and instruction of P-12 students:

- 1.5 Providers ensure that candidates model and apply technology standards as they design, implement and assess learning experiences to engage students and improve learning; and enrich professional practice.
- 2.3 The provider works with partners to design clinical experiences of sufficient depth, breadth, diversity, coherence, and duration to ensure that candidates demonstrate their developing effectiveness and positive impact on all students' learning and development. Clinical experiences, including technology-enhanced learning opportunities, are structured to have multiple performance-based assessments at key points within the program to demonstrate candidates' development of the knowledge, skills, and professional dispositions, as delineated in Standard 1, that are associated with a positive impact on the learning and development of all P-12 students.
- 3.4 The provider creates criteria for program progression and monitors candidates' advancement from admissions through completion. All candidates demonstrate the ability to teach to college- and career-ready standards. Providers present multiple forms of evidence to indicate candidates' developing content knowledge, pedagogical content knowledge, pedagogical skills, and the integration of technology in all of these domains.

pedagogical content knowledge, pedagogical skills, and the integration of technology in all of these domains.						
Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds S	tandard (4)	
VDOE 1. Lifelong Learner. Candidates engage in ongoing professional learning related to content, pedagogy and technology.						
1.1 Candidate engaged in ongoing professional growth related to the use of innovative instructional strategies that integrate digital technologies.	Candidate did not attend or pursue professional learning unless it was required. If the candidate did engage in professional learning, the selection of learning experiences was not well aligned nor related to content, pedagogy and technology.	Candidate attended or pursued professional learning only when required. When the candidate engaged in professional learning, the selection of learning experiences was related to content or pedagogy and/or technology including a minimal use of digital tools.	Candidate planned for purposeful professional learning that fill learning gaps related to classroom-specific content and explored innovative pedagogy and technology This included organized, division-sponsored professional development opportunities, university workshops, and through informal learning opportunities at the placement school and used digital tools to collaborate with a global learning community.	Candidate sought professional learn specific learning classroom content innovative pedage technology. This organized, division professional developportunities, unit through informal opportunities at the school and used collaborate with a community on ed and learning opportunities of the school and used collaborate with a community on ed and learning opportunities at the school and used collaborate with a community on ed and learning opportunities.	ning that filled gaps related to it and explored ogy and included on-sponsored elopment iversity workshops, learning the placement digital tools to a global learning lucational topics	

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)	
1.2 The candidate used digital tools to obtain feedback and to collaborate in ways that allows for reflection on educational topics to improve teaching and learning.	Candidate did not reflect on feedback to improve teaching and learning, nor collaborated on educational topics to improve teaching and learning.	Candidate may or may not have reflected on feedback. There was little evidence of collaboration on educational topics to improve teaching and learning.	Candidate reflected on feedback and collaborated on educational topics to improve teaching and learning.	Candidate used reflection-in-action to reflect on feedback and strategically worked to improve teaching and learning.	
	p. Candidates model safe and	-		/12	
2.1 The candidate promoted safe and ethical behavior with students through collaborative online experiences, including the development of an understanding of the rights and obligations of student privacy and security when collecting and using student data and selecting digital content, tools, and resources.	Candidate did not take purposeful actions to promote safe and ethical behavior with students through collaborative online experiences.	Candidate took actions to promote safe and ethical behavior with students through collaborative experiences, but actions were not consistently observed.	Candidate promoted safe and ethical behavior with students through collaborative online experiences.	Candidate promoted safe and ethical behavior with students through collaborative online experiences.	
2.2 The candidate modeled the use of technology to communicate, created appropriate digital content, (including tools and resources that meet local, state and/or federal policies), collaborated and solved problems.	Candidate did not use available technology to make responsible instructional decisions—grounded in knowledge of digital safety and security best practices. The candidate did not effectively use digital communication and collaboration tools and resources.	Candidate occasionally used available technology to make responsible instructional decisions—grounded in knowledge of digital safety and security best practices—that pertain to various digital communication and collaboration tools and methods. The technology used was often ineffective or not well aligned to digital safety and security best practices.	Candidate used available technology to make responsible instructional decisions—grounded in knowledge of digital safety and security best practices—that pertain to various digital communication and collaboration tools and methods. The available technology used was effective or well aligned to digital safety and security best practices.	Candidate effectively used available and appropriate technology, as well as additional technology identified to assist in making purposeful instructional decisions about digital safety and security best practices. The candidate consistently used digital communication and collaboration tools and methods in their own classroom. The technology used was effective and well aligned to digital safety and	
2.3 The candidate cultivated and managed their digital identity and reputation and displayed awareness of the permanence of his/her actions in the digital world.	Candidate made multiple choices (personal and instructional) that was evidence he/she was unaware of the permanence of his/her actions in the digital world.	Candidate made instructional decisions that was evidence he/she was unaware of the permanence of his/her actions in the digital world.	Candidate made appropriate personal and instructional decisions that was evidence he/she was clearly aware of the permanence of his/her actions in the digital world.	security best practices. Candidate made appropriate personal and instructional decisions that was evidence he/she was clearly aware of the permanence of his/her actions in the digital world. The candidate provided specific instruction and models for students regarding the permanence of the students' actions in the digital world.	
VDOE 3. Learning Facilita	tor. Candidates support stude	nt learning by harnessing the p	power of technology.	/12	
3.1 The candidate assisted students in selecting and using appropriate and available digital tools for learning, creating, problem-solving and communicating.	Candidate did not use available technology for thinking skills, problem solving, and decision-making, communication, and presentation within the curriculum.	Candidate occasionally used available technology for thinking skills, problem solving, and decision-making.	Candidate used a variety of formative and summative assessments assessed, using both quantitative and qualitative techniques, to meet the needs of students and stakeholders.	Candidate consistently and purposefully used effective and appropriate technology as a tool for thinking skills, problem solving, and decision-making.	

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)		
3.2 The candidate incorporated learning strategies that used technology to accommodate learner variability, personalize learning, and engender student choice, self-direction and goal-setting, including the use of data to effectively respond to students' needs and communicate findings to various stakeholders.	Candidate did not use available technology as a tool for adapting instruction to meet the needs of learners in a variety of educational settings. The candidate did not provide opportunities for learners to use available and appropriate technologies.	Candidate's use of available technology was not evident for most of these tasks: data collection, information management, problem solving, decision-making, communication, and presentation within the curriculum.	Candidate purposefully used available and appropriate technology for thinking skills, problem solving, and decision-making. This included using technologies for data collection, information management, problem solving, decision-making, communication, and presentation within the curriculum.	Candidate took the initiative to seek out additional technologies for data collection, information managemen problem solving, decision-making, communication, and presentation within the curriculum. Candidate used a variety of effective formative and summative		
3.3 The candidate used a variety of formative and summative assessments that leveraged the power of technology to provide immediate and specific feedback, and offer alternative learning paths to students including competency-based approaches.	Candidate used a variety of formative and summative assessments assessed using both quantitative and qualitative data to meet the needs of students and stakeholders.	Candidate used formative or summative assessments assessed and used quantitative or qualitative data to meet the needs of students and stakeholders	Candidate used both formative and summative assessments assessed and gathered both quantitative and qualitative data to meet the needs of students and stakeholders	Candidate used a variety of effective formative and summative assessments, assessed using both quantitative and qualitative data techniques, to meet specific needs of a range of students and stakeholders.		
	VDOE 4. Skilled Technology User. Candidates understand the fundamental concepts of technology operations and troubleshooting as well as basic uses of technology in instruction. /8					
4.1 The candidate demonstrated the ability to choose and use digital technologies including both hardware, software and web-based resources to support classroom instruction, including basic computing operations such as accessing accounts, select appropriate applications to perform tasks, file management and web navigation.	Candidate did not use technology to support instruction.	Candidate used limited or archaic technologies to support instruction.	Candidate used effective, appropriate, and contemporary technologies to support instruction.	Candidate systematically, used effective, appropriate, and contemporary technologies to support instruction.		
4.2 The candidate demonstrated the ability to troubleshoot typical classroom technologies.	Candidate had poor technology knowledge and skills and could not perform basic computing operations or troubleshoot classroom technology issues.	Candidate had poor technology knowledge and skills and could perform only very basic computing operations. The candidate was able to troubleshoot basic classroom technology issues.	Candidate applied technology knowledge and skills and could easily perform basic computing operations and troubleshoot classroom technology issues.	Candidate applied extensive technology knowledge and skills to create a variety of technology-supported activities. The candidate could easily perform computing operations and troubleshoot a widerange of classroom technology issues.		

	ACEI SUPPLEMENTAL ASSESSMENT					
Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Sta	andard (4)	
understand concepts from re	nd Oral Language—ACEI 2.1 eading, language and child development, to loping skills to many different situations, in	Candidates demonstrate a high level of co teach reading, writing, speaking, viewing materials, and ideas	mpetence in use of English language arts ag, listening, and thinking skills and to help	and they know and students	/8	
Candidates know and understand concepts of reading, writing, and oral language	The candidate does not know or understand concepts of reading, writing and oral language.	The candidate has some understanding of concepts of reading, writing and oral language.	The candidate understands concepts of reading, writing, and oral language.	The candidate has exunderstanding of rea oral language.	cceptional ding, writing and	
Candidates design and implement effective instruction in reading, writing, and oral language	The candidate does not design or implement effective instruction in reading, writing, or oral language.	The candidate has limited abilities to design and/or implement effective instruction in reading, writing, and oral language.	The candidate designs and implements effective instruction in reading, writing, and oral language.	The candidate has ex designing and implementation in reading language.	menting effective	
Science—ACEI 2.2 of appropriate inquiry lessons to	Candidates know and understand fundamer teach science, to build student understand	ntal concepts of physical, life, and earth/spading for personal and social applications, a	ace sciences. Candidates can design and in nd to convey the nature of science	nplement age-	/8	
Candidates know and understand fundamental science concepts	The candidate does not know or understand concepts of science.	The candidate has some understanding of concepts of science.	The candidate understands concepts of science.	The candidate has ex understanding of sci		
Candidates design and implement effective instruction in science	The candidate does not design or implement effective instruction in science.	The candidate has limited abilities to design and/or implement effective instruction in science.	The candidate designs and implements effective instruction in science.	The candidate has ex designing and implementation in science	menting effective	
		ne major concepts and procedures that define problem solving, reasoning and proof, con			/8	
Candidates know and understand fundamental mathematical concepts	The candidate does not know or understand concepts of mathematics.	The candidate has some understanding of concepts of mathematics.	The candidate understands concepts of mathematics.	The candidate has ex understanding of ma concepts.	ceptional thematical	
Candidates design and implement effective instruction in mathematics	The candidate does not design or implement effective instruction in mathematics.	The candidate has limited abilities to design and/or implement effective instruction in mathematics.	The candidate designs and implements effective instruction in mathematics.	The candidate has ex designing and implementation in mather	menting effective	
Social Studies—ACI geography, the social science society and interdependent w	es, and other related areas—to promote ele	the major concepts and modes of inquiry fi mentary students' abilities to make inform	om the social studies—the integrated studed decisions as citizens of a culturally dive	y of history, erse democratic	/8	
Candidates know and understand fundamental social studies concepts	The candidate does not know or understand concepts of social studies.	The candidate has some understanding of concepts of social studies.	The candidate understands concepts of social studies.	The candidate has exunderstanding of soc concepts.	ial studies	
Candidates design and implement effective instruction in social studies	The candidate does not design or implement effective instruction in social studies.	The candidate has limited abilities to design and/or implement effective instruction in social studies.	The candidate designs and implements effective instruction in social studies.	The candidate has ex- designing and imple- instruction in social	menting effective	
		propriate to their own understanding and sluedia for communication, inquiry, and engage		nents of the	/8	
Candidates know and understand fundamental concepts of performing arts and visual arts	The candidate does not know or understand concepts of performing or visual arts.	The candidate has some understanding of concepts of performing and visual arts.	The candidate understands concepts of performing and visual arts.	The candidate has ex understanding of per arts.		
Candidates design and implement effective instruction in the arts	The candidate does not design or implement effective instruction in performing or visual arts.	The candidate has limited abilities to design and/or implement effective	The candidate designs and implements effective instruction in performing and visual arts.	The candidate has exdesigning and implementation in performance.	menting effective	

		instruction in performing or visual						
		arts.						
Health Education—	Health Education—ACEI 2.6 Candidates know and understand the major concepts in the subject matter of health education to create opportunities for student							
	skills that contribute to good health		**	, ,				
Candidates know and	The candidate does not know or	The candidate has some understanding	The candidate understands concepts of	The candidate has exceptional				
understand fundamental	understand concepts of health	of concepts of health education.	health education.	understanding of health education.				
concepts of health	education.	_						
education								
Candidates design and	The candidate does not design or	The candidate has limited abilities to	The candidate designs and implements	The candidate has extensive abilities in				
implement effective	implement effective instruction in	design and/or implement effective	effective instruction in health	designing and implementing effective				
instruction in health	health education.	instruction in health education.	education.	instruction in health education.				
education								
Physical Education—	-ACEI 2.7 Candidates know, understa	nd human movement and physical activity	as central elements to foster active, health	ny life styles and /8				
enhanced quality of life for e		1 3		, ,				
Candidates know and	The candidate does not know or	The candidate has some understanding	The candidate understands concepts of	The candidate has exceptional				
understand fundamental	understand concepts of physical	of concepts of physical education.	physical education.	understanding of physical education.				
concepts of physical	education.							
education								
Candidates design and	The candidate does not design or	The candidate has limited abilities to	The candidate designs and implements	The candidate has extensive abilities in				
implement effective	implement effective instruction in	design and/or implement effective	effective instruction in physical	designing and implementing effective				
instruction in physical	physical education.	instruction in physical education.	education.	instruction in physical education.				
education								

INTERNSHIP EVALUATION SUMMARY AND SIGNATURE SHEET

George Mason University College of Education and Human Development Secondary Education Program EDCI 490/790: Internship in Secondary Education

Name of candidate		Date MIDTERM / FINAL
School:	Grade:	Semester/Year

Evaluation Area	Points Earned out of Points Available	Divide Total Points Earned by this number to find the Mean for Each Standard	Mean for Each Standard (out of 4.0)	
LEARNER AND LEARNING				
InTASC 1. Learner Development InTASC 2. Learning Differences InTASC 3. Learning Environments	/8 /8	2 2 2 2		
CONTENT KNOWLEDGE				
InTASC 4. Content Knowledge InTASC 5. Content Application		2 2		
INSTRUCTIONAL PRACTICES				
InTASC 6. Assessment InTASC 7. Planning for Instruction InTASC 8. Instructional Strategies	/8 /8	2 2 2 2		
PROFESSIONAL RESPONSIBILITY				
InTASC 9. Professional Learning & Ethical Practice InTASC 10. Leadership and Collaboration	/12 /8	3 2		
TECHNOLOGY				
VDOE 1. Lifelong Learner VDOE 2. Digital Leadership VDOE 3. Learning Facilitator VDOE 4. Skilled Technology User	/8 /12 /12 /8	2 3 3 2		

ACEI SUPPLEMENTAL ASSESSMENT			
ACEI Standard 2.1 Reading/Writing/Oral Language ACEI Standard 2.2 Science ACEI Standard 2.3 Math ACEI Standard 2.4 Social Studies ACEI Standard 2.5 Arts ACEI Standard 2.6 Health Education ACEI Standard 2.7 Physical Education		2 2 2 2 2 2 2 2 2	
Overall Mean Rating (out of 4.0) Add the mean for each standard (last column) and divide the total by 10 to determine the overall mean rating			
Candidate achieved overall minimum mean rating of 3	YES		
Candidate achieved minimum rating of <u>2.0</u> for each mo	YES		

SUMMARY COMMENTS/GOAL SETTING:

Candidate Signature	Printed Name	Date	
Mentor Teacher Signature	Printed Name	Date	
University Supervisor Signature	Printed Name	 Date	

COLLABORATIVE LEARNING TEAM (CLT) TASK: IMPACT ON LEARNING TASK

George Mason University College of Education and Human Development Elementary Education Program

Name of candidate		Date
School:	Grade:	
Semester/Year_		-

In the Elementary Education program, the Collaborative Learning Team Task is completed during final internship and is assessed by the University Facilitator, in collaboration with the Advanced Mentor Teacher/Mentor Teacher and Teacher Candidate. The candidate must earn a score of 3 to be successful on this assignment. If a student does not earn a 3 on the assignment, they must meet with the University Facilitator prior to resubmitting. The data from this assessment is used to both identify best practice and gaps in developing a collaborative team and/or assessing a specific impact on learning.

STANDARDS

• **InTASC Standards:** 3, 4, 5, 6, 7, 8, 9, 10

• CAEP Standards: 1.1, 2.3

• **VDOE Standards:** 1, 2, 3, 4, 5, 6

• **SPA Standards:** ACEI 3.1, 3.2, 3.4, 4.0, 5.1, 5.2

THEMES

• Technology

Diversity

College & Career Ready

ASSESSMENT OBJECTIVES

- The candidate will collaborate with teachers in a school context. The candidate will collaboratively evaluate individual learner and/or group learning progress and use this data to make instructional decisions.
- The candidate will collaboratively develop and/or revise instructional plans and assessments with the goal of improving learning, including addressing Virginia SOLs and College-and-Career-Ready skills.
- The candidate will teach the collaboratively designed lesson(s).
- The candidate will analyze results of the lesson assessment and reflect upon the impact instruction had on learning.

RATIONALE

Today's teachers play a teacher leadership role, with each professional (novice and veteran) facilitating not only their own but also their colleagues' professional development—all focused on the achievement of the learners they work together to educate. As a candidate, you will enter schools where collaboration with your colleagues in the service of your learners is required. Professional collaborations and teacher leadership must begin and end with joint considerations of the evidence of learning.

Webb's research on collaborative learning teams notes that they think at a higher level and retain the knowledge longer than people who work alone. Effective collaboration in learning teams include "discussion, clarification of ideas, and evaluation of other's ideas." (Webb, 1995). Successful interpersonal communication must exist in teams. Building trust is essential.

You will complete the Collaborative Learning Team Task during a field experience or internship placement to ensure that you have an active responsibility for instruction and learning. This task can be completed in conjunction with other program requirements (e.g., a teacher research project or a teacher work sample assignment).

ASSIGNMENT DIRECTIONS

To complete this task you will:

• Collaborate with at least two teacher colleagues to discuss individual learner or group learning progress toward broad learning goal(s). One of these colleagues should be the mentor teacher. Collaboration with a team of teacher colleagues is recommended. (Submit documentation of collaboration)

- With the learning team, review existing assessment results and make responsive instructional decisions that promote learning for an individual or a group. (Submit documentation of collaboration)
- Provide input to the team and collaboratively identify lesson plan(s) or revision(s) to lesson plans, instructional delivery methods, or instructional strategies affecting learning progress. (Submit documentation of collaboration)
- Plan a lesson(s), agreed upon by the team, which will that will promote academic achievement (including Virginia SOLs and College and Career Ready skills) for an individual or a group. (Submit the detailed lesson plan)
- Create assessment(s) aligned to lesson objectives and describe how assessment results will be used to determine changes in learning. (Submit the assessment)
- Teach the lesson(s). (Submit lesson plan.)
- Assess learner mastery of lesson and summarize impact on learning. To do this, work with the learning team to outline "next steps" teachers should take in order to continue to move the individual learner/learners toward the broader learning goal(s). Consider the level of success of the implementation of the lesson plan(s). (Submit work samples, data analysis, and use of data for future instruction)
- Reflect on the learner's work and determine progress toward the broader learning goals. As you give and receive feedback to the team, reflect deeply on any personal biases that may affect decision making for the particular learner/learners. (Submit a reflection of the impact your lesson had on learning.)

SUBMISSION DIRECTIONS

You will submit a brief paper that addresses each section of the assignment. Your paper will include a cover sheet, a 1-2 paragraph narrative of each section of the assignment, and an Appendix to the paper that includes the documentation you are providing as evidence of your collaboration, instruction and assessment, and the analysis of data.

Section 1: Collaboration with Colleagues regarding individual learner or group learning

Briefly describe how you have collaborated on this task. Identify the members of the collaborative team, their roles, how often you meet, etc.

• Documentation to include in Appendix: summary or examples of existing assessment results and responsive instructional decisions, meeting agenda, minutes, learner data, reflections, etc.

Section 2. Planning Instruction

Briefly describe the context of your lesson plan (is it for an individual, small group, whole class). Include information on where the lesson fits within a larger unit, and identify the specific objectives to be met and how and why they were selected. Virginia Standards of Learning (SOLs), College and Career Ready skills, and other content specific objectives should be included in lesson plans.

Documentation to include in Appendix: evidence that you addressed the initial assessment and the specific instructional
decisions made in response to the assessment results.

Section 3. Assessment, alignment of objectives, instruction, and assessment

Briefly describe the assessment-the format, when administered, how it aligns with the objectives, and any modifications made for individual learners.

• Documentation to include in Appendix: alignment of objectives, assessment outcomes and how assessment results will be used to design instruction.

Section 4. Analysis of Assessment Results

Briefly describe the results of the assessment and include a data chart. Analyze the results related to the impact your instruction had on learning. Then reflect upon the data and how you will use the results to plan future instruction.

• Documentation to include in Appendix: will include a data chart and examples of the work of the learner.

APPENDIX

Include authentic documents/instruments developed to complete this assignment. Each should be labeled with the section number and a title.

REFERENCES

Webb, N. M., Troper, J. D. & Fall, R., (Sep, 1995). Constructive activity and learning in collaborative small groups. *Journal of Educational Psychology*, Vol 87(3), 406-423.http://dx.doi.org/10.1037/0022-0663.87.3.406

COLLABORATIVE LEARNING TEAM (CLT) TASK: IMPACT ON LEARNING RUBRIC

George Mason University College of Éducation and Human Development Elementary Education Program

Name of candidate	
Date	
School:	Grade:
Semester/Year	

In the Elementary Education program, the Collaborative Learning Team Task is completed during final internship and is assessed by the University Facilitator, in collaboration with the Advanced Mentor Teacher/Mentor Teacher and Teacher Candidate. The candidate must earn a score of 3 to be successful on this assignment. If a student does not earn a 3 on the assignment, they must meet with the University Facilitator prior to resubmitting. The data from this assessment is used to both identify best practice and gaps in developing a collaborative team and/or assessing a specific impact on learning.

SCORING GUIDELINES

- 4 (Exceeds Standard): Candidates receive a score of 4 if they perform beyond the expectations of candidates at this point in their programs.

 There is evidence that candidates have done additional research, identified additional resources, and/or demonstrate exceptional understanding and application of the standard.
- 3 (Meets Standard): This is the TARGET score. This score reflects that candidates have met the standard at the level expected at this point in their program. Candidates who receive a 3 have successfully met the standard.
- 2 (Approaches Standard): Candidates receive this score when their understanding and effort does not meet the target but shows basic understanding of the content being assessed.
- 1 (Does Not Meet Standard): Candidates who do not submit work, and/or who submit work that is clearly below the expectations for a candidate at this point in their program.

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)
SECTION 1. COLL	ABORATION WITH	H COLLEAGUES		/8
The candidate collaborates with school professionals to plan and facilitate learning to meet diverse needs of learners. InTASC 10 VDOE 6	The candidate does not provide evidence of discussion, clarification of ideas, and evaluation of other's ideas with school professionals to plan and/or jointly facilitate learning to meet diverse needs of learners.	The candidate provides evidence that he/she collaborates through discussion, clarification of ideas, and evaluation of other's ideas only occasionally or less than effectively with school professionals to plan and jointly facilitate learning to meet diverse needs of learners.	The candidate provides evidence that he/she collaborates through discussion, clarification of ideas, and evaluation of other's ideas of school professionals to effectively plan and jointly facilitate learning that meets the diverse needs of learners but did not take advantage of all opportunities.	The candidate provides evidence that he/she collaborates regularly and effectively through discussion, clarification of ideas, and evaluation of other's ideas with a variety of school professionals to plan and jointly facilitate learning to meet diverse needs of learners.
The candidate engages in professional learning, contributes to the knowledge and skill of others, and works collaboratively to advance professional practice. InTASC 10 VDOE 6	The candidate does not provide evidence of collaboration with school professionals to engage in professional learning that advances practice.	The candidate provides evidence that he/she only occasionally or less than effectively collaborates with school professionals to engage in professional learning that advances practice.	The candidate provides evidence that he/she effectively collaborates with school professionals to effectively and jointly engage in professional learning that advances practice.	The candidate provides evidence that he/she collaborates regularly and effectively with a variety of school professionals to effectively and jointly engage in professional learning that advances practice.

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)		
SECTION 2. PLANNING INSTRUCTION /2						
Independently and in collaboration with colleagues, the candidate uses data (e.g., systematic observation, information about learners, research) to evaluate teaching and learning to adapt planning and practice. InTASC 6, VDOE 4 ACEI 3.1	The candidate does not show evidence of collaboration with colleagues in the use of data to evaluate outcomes of teaching and learning or to adapt planning and practice.	The candidate independently or in collaboration with colleagues uses data to evaluate outcomes of teaching and learning but inaccurately or ineffectively adapts planning and practice.	The candidate independently and in collaboration with colleagues uses data to effectively evaluate outcomes of teaching and learning, and adapts planning and practice.	The candidate independently, and in collaboration with colleagues, uses a variety of data to accurately evaluate the outcomes of teaching and learning, and to effectively adapts planning and practice for all learners.		
The candidate understands the strengths and needs of individual learners and how to plan instruction that is responsive to these strengths and needs. InTASC 7, VDOE 2 ACEI 3.4	The candidate exhibits a limited or no understanding of the strengths and needs of individual learners nor how to plan instruction that is responsive to strengths and needs.	The candidate exhibits a limited understanding of the strengths and needs of individual learners, and does not use the knowledge to plan instruction that is responsive to these strengths and needs.	The candidate exhibits an understanding the strengths and needs of individual learners and effectively plans instruction that is responsive to these strengths and needs.	The candidate exhibits builds upon the strengths and addresses the needs of diverse learners in multiple ways. The candidate plans effective instruction that is responsive to learner strengths and needs throughout the lesson.		
The candidate encourages positive social interaction, active engagement in learning, and self- motivation. InTASC 3, VDOE 5 ACEI 3.5	The classroom is a teacher-centered environment. Activities and assignments are inappropriate for learners' age or background. Learners are not engaged in learning.	The classroom is a teacher-centered environment. Candidate attempts to accommodate learners' questions or interests. Activities and assignments are appropriate to some learners and engage them mentally, but other learners are not engaged or self-motivated.	The classroom is a learner-centered environment. Candidate successfully accommodates learners' questions or interests. Activities and assignments are appropriate to learners, and learners are cognitively engaged in exploring content. Learners are selfmotivated.	Candidate seizes every opportunity to enhance learning, building on learner interests or a spontaneous event. All learners are cognitively engaged in the activities and assignments in their exploration of content. Learners initiate or adapt activities and projects to enhance their understanding.		
The candidate creates learning experiences that make content accessible and meaningful for learners to ensure content mastery. InTASC 5, VDOE 2 ACEI 3.1	Candidate conveys a negative attitude toward the content and suggests that the content is not important or was mandated by others.	Candidate communicates importance of the work but with little conviction and only minimal apparent buy-in by the learners. Candidate accepts responsibility for the success of learning but has only a limited repertoire of instructional strategies.	Candidate conveys enthusiasm for the content, and learners demonstrate commitment to its value. Candidate accepts responsibility for the success of all learners through a repertoire of instructional strategies.	Candidate conveys genuine enthusiasm for the content, and learners demonstrate consistent commitment to its value. Learners demonstrate through their active participation, curiosity, and taking initiative that they value the importance of the content.		
The candidate uses a variety of instructional strategies to encourage learners to develop an understanding of the content and to apply knowledge in meaningful ways. InTASC 5, VDOE 2 ACEI 3.3	The instructional strategies used by the candidate do not encourage an understanding of content.	The candidate uses a limited number of instructional strategies to encourage learners to develop an understanding of the content and to apply that knowledge in meaningful ways.	The candidate uses a variety of instructional strategies that encourage learners to develop an understanding of the content and to apply that knowledge in meaningful ways.	The candidate uses pedagogical content knowledge to use a variety of instructional strategies that encourage all learners to develop both an understanding of the content and apply knowledge in authentic ways.		

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)			
SECTION 3. ASSES		Stanuaru (2)	(3)	/8			
The candidate articulates	The candidate provides	The candidate provides	The candidate provides	The candidate provides			
how assessment strategies will be used to effectively assess impact on learning. InTASC 8, VDOE 3	limited evidence of understanding assessment strategies; no connection to objectives and assessment procedures.	evidence of assessment strategies; minimal connection to objectives and procedures.	specific evidence of formative and summative assessment strategies; assessments assess the objectives and procedures.	detailed, best practice strategies to formative and summative assessment; assessments clearly and effectively assess the objectives.			
ACEI 4.0							
The candidate designs assessments that align with standards and learning objectives with uses assessment methods to minimize sources of bias that can distort assessment results. InTASC 8, VDOE 3 ACEI 3.2	The candidate provides no evidence that he/she designs assessments that match learning objectives with assessment methods or minimizes sources of bias that can distort assessment results.	The candidate provides little evidence that he/she designs assessments that match learning objectives with assessment methods and minimizes sources of bias that can distort assessment results.	The candidate provides evidence that he/she designs effective assessments that closely match learning objectives with assessment methods and minimizes sources of bias that can distort assessment results.	The candidate provides multiple pieces of evidence that he/she designs effective assessments that align learning objectives with a variety of assessment methods and minimizes sources of bias that can distort assessment results.			
	YSIS OF ASSESSM	ENT RESULTS		/8			
The candidate analyzes test data to identify the impact of instruction on learning. InTASC 8, VDOE 3 ACEI 4.0	The candidate does not provide evidence of use of test data to understand the impact of instruction on learning.	The candidate provides minimal evidence of use of test data to understand the impact of instruction on learning.	The candidate correctly uses test data to examine the impact of instruction on learning.	The candidate examines multiple sources of data to understand the impact of instruction on learning for every learner.			
The candidate reflects upon assessment results to plan additional relevant learning experiences. InTASC 9, VDOE 6 ACEI 4.0	The candidate describes rather than reflects on personal biases and does not access resources to create additional relevant learning experiences.	The candidate describes rather than reflects on personal biases and accesses some resources to create additional relevant learning experiences.	The candidate reflects on some personal biases and accesses a range of resources to create additional relevant learning experiences.	The candidate reflects candidly on a variety of personal biases and accesses a broad range of resources to create additional relevant learning experiences.			
SECTION 5. APPE	SECTION 5. APPENDIX /4						
Appendix includes authentic and appropriate documentation of collaboration, planning, instruction, assessment, and data analysis. InTASC 9, VDOE 6 ACEI 5.1	Appendix is missing.	Appendix includes minimal or inappropriate documentation of collaboration, planning, instruction, assessment, and/or data analysis.	Appendix includes authentic and appropriate documentation of collaboration, planning, instruction, assessment, and data analysis.	Appendix includes a thorough and appropriate authentic and appropriate documentation of collaboration, planning, instruction, assessment, and data analysis.			

CRITICAL INCIDENT ANALYSIS: IMPACT ON STUDENT LEARNING ASSESSMENT TASK

George Mason University College of Education and Human Development Elementary Education Program

This assessment is completed during EDCI 790. In the Elementary Education program, the Critical Incident Analysis Assessment Task is assessed by the instructor. The candidate must achieve a score of 3 to be successful on this assignment. If a candidate does not earn a 3 on the assignment, they must meet with the course instructor or assessor prior to resubmitting. The data from this assessment are used to identify gaps the candidate's ability to meet learning differences and to critically analyze and reflect upon an instructional episode and connections between situations they encounter and the broader social, political, and economic forces that can impact on student learning.

STANDARDS

• InTASC Standards: 2, 9

• CAEP Standards: 1.1, 1.2, 1.3, 1.5

VDOE Standards: 2, 3, 4, 5SPA Standards: ACEI 1, 5.1

THEMES

Technology

ASSESSMENT OBJECTIVES

- The candidate will use knowledge of learning differences and assessment to develop an instructional plan including a plan for assessing the learner progress.
- The candidate will use all three levels of critical reflection (technical, practical, and critical) to analyze an instructional
 episode to make connections between situations they encounter and the broader social, political, and economic forces that
 influence those events.
- The candidate will critically reflect upon a "critical incident" from a lesson and propose alternative ways of addressing the incident to affect future teaching.

RATIONALE

According to John Dewey (1933) reflection is an active, persistent, and careful consideration of any belief or supposed form of knowledge in light of the grounds supporting it and future conclusions to which it tends. Critical reflection delves even more deeply. Critical reflection allows candidates to make teaching decisions based upon a conscious awareness and careful consideration of the assumptions on which the decisions are based, and the technical, educational, and ethical consequences of those decisions.

For this assessment, you'll apply Van Manen's (1977) three hierarchical levels of reflection to your holistic reflection, as explained in Yost, et.al (2000):

- **Technical reflection** focuses on effective application of skills and knowledge in the classroom so reflection focuses on analyzing the effects of strategies used. (Example: "Will using a timer help Susan stay focused on her work?")
- **Practical reflection** focuses on the assumptions underlying a specific practice and the consequences of that practice on learning. It implies the assessment of the educational implications of actions and beliefs. (Example: "Did using a 'flipped classroom" design allow my students to learn more, faster-than more traditional instruction?")
- Critical reflection includes emphases from technical and practical reflection and goes deeper. It focuses on questioning moral and ethical dimensions of decisions related, directly or indirectly, to the classroom. Candidates make connections between situations they encounter and the broader social, political, and economic forces that influence those events. (Example: "I wonder if creating structures that provide learners with more responsibility for their learning will make them more independent and self-motivated learners. And will these skills carry over into the real world?")

For this assessment, you'll also identify a "critical incident" from your own teaching. Brookfield (1990) noted that a "critical incident" is a 'vividly remembered event which is unplanned and unanticipated' (pg. 84). Reflecting upon a critical incident can affect change in: your thinking, your practice, your attitudes, and your understanding. A critical incident might be an interaction with a learner; it might be part of a teaching episode; it could be a parent interaction or just a solitary "ah-ha" moment. For this assessment, your analysis will focus on what you learn from reflecting on a critical incident identified from a lesson.

ASSIGNMENT DIRECTIONS

This assignment requires you to reflect at all three levels of reflection. During field experience or your internship, you will record yourself teaching a lesson for which you have developed a detailed lesson plan. Prior to recording, be sure to obtain appropriate permissions from school system, school, and families as needed in your specific context.

This assignment consists of two parts: (a) the holistic reflection, and (b) the critical incident analysis.

To complete this assignment you must develop a lesson plan and record the lesson* while teaching it. The lesson and the video will not be scored but will provide context during scoring the assessment. *(A videotape of the lesson will help identify the critical incident; however, if you are unable to videotape for any reason, completing this assessment for a lesson observed and transcribed or scripted by a mentor or supervisor so an incident can be identified, is an acceptable option.

Section 1: Holistic Reflection

Following the lesson presentation, write a reflective statement that includes technical, practical, and critical reflections related to your lesson. (See above for additional information.)

Section 2: Identify, Analyze, and Critically Reflect on a Critical Incident

From your recorded lesson, select a segment (~5-10 minutes in length) that contains a critical incident, an incident that did not go as you anticipated, causing you to adjust and/or rethink your instruction. Use the following to guide your description of and reflection on the critical incident captured that occurred during your lesson.

- a. Provide a brief description of what is happening in the selected clip. (A review of a videotape of the lesson will help identify the critical incident; however, if you are unable to videotape for any reason, completing this assessment for a lesson observed and transcribed or scripted by a mentor or supervisor where an incident can be identified, is an acceptable option.)
- b. Explain why this particular segment was selected.
- c. Analyze the critical incident using critical reflection strategies.
 - -Propose alternative ways of handling the critical incident. You should draw upon your readings, knowledge of best practice, observations, and course work for support.
 - -Summarize what was learned and how it will impact your future teaching.

SUBMIT: (a) the lesson plan for the recorded lesson, (b) the holistic reflection, (c) the critical incident video clip or a detailed description/transcript of the critical incident, and (d) critical reflection of the critical incident.

REFERENCES

Brookfield, S.D. (1990). Using critical incidents to explore learners' assumptions. J. Mezirow (Ed). *Fostering critical reflection in adulthood* (pp. 177-193). San Fransisco: Jossey-Bass Publishers.

Dewey, J. (1933). How we think. A restatement of the relation of reflective thinking to the educative process (Revised edn.), Boston: D. C. Heath.

Van Manen, M. (1977). Linking ways of knowing with ways of being practical. *Curriculum Inquiry*, *6*, 205-228. http://www.jstor.org/stable/1179579

Yost, D.S., Sentner, S.M., Forlenza-Bailey, A. (2000). An Examination of the Construct of Critical Reflection: Implications for Teacher Education Programming in the 21st Century, *Journal of Teacher Education*, *51*:1, 39-49. DOI: https://doi.org/10.1177/002248710005100105

CRITICAL INCIDENT ANALYSIS: IMPACT ON STUDENT LEARNING ASSESSMENT TASK RUBRIC

George Mason University College of Education and Human Development Elementary Education Program

This assessment is completed during EDCI 790. In the Elementary Education program, the Critical Incident Analysis Assessment Task is assessed by the instructor. The candidate must achieve a score of 3 to be successful on this assignment. If a candidate does not earn a 3 on the assignment, they must meet with the course instructor or assessor prior to resubmitting. The data from this assessment are used to identify gaps the candidate's ability to meet learning differences and to critically analyze and reflect upon an instructional episode and connections between situations they encounter and the broader social, political, and economic forces that can impact on student learning.

SCORING GUIDELINES

- 4 (Exceeds Standard): Candidates receive a score of 4 if they perform beyond the expectations of candidates at this point in their programs. There is evidence that candidates have done additional research, ientified additional resources, and/or demonstrate exceptional understanding and application of the standard.
- 3 (Meets Standard): This is the TARGET score. This score reflects that candidates have met the standard at the level expected at this point in their program. Candidates who receive a 3 have successfully met the standard.
- 2 (Approaching Standard): Candidates receive this score when their understanding and effort does not meet the target but shows basic understanding of the content being assessed.
- 1 (Does Not Meet Standard): Candidates who do not submit work, and/or who submit work that is clearly below the expectations for a candidate at this point in their program.

Performance	Does No Standa	_	oproaches andard (2)	Sta	Meets andard (3)	Exceeds Standard (4)
SECTION 1. H	SECTION 1. HOLISTIC REFLECTION					
The candidate uses a data to evaluate the o teaching and learning adapt planning and property of the second	utcomes of to	The candidate uses either a single data point to evaluate the outcomes of teachin and/or does not address their analysis and insights to adapt planning and practice for subsequent learning.	The candidate of limited data porto evaluate the outcomes of the learning experience, and provides limite strategies and insights to adapplanning and practice for subsequesnt learning experiences.	ints e l/or d	The candidate uses a variety of data points to evaluate the outcomes the learning experience and also a variety of learning strategies and insights to adapt planning and practice for subsequent learning experiences.	outcomes the learning experience. The candidate selects a variety of learning strategies and insights to adapt planning and practice
The candidate uses of analysis and reflectio improve planning and InTASC 9 VDOE 6 ACEI 5.1	n to	There was no evidence that the candidate used ongoing all three levels of analysis and/or reflection to improve planning and practice.	The candidate used all three levels of analys However, the analysis is superficial and reflection is not a critical level timprove planni and practice.	t at	The candidate uses all three levels of analysis and critical reflection in an indepth manner to improve planning and practice.	The candidate effectively used all three levels of analysis and critical reflection to improve planning and practice. Additionally, the candidate analyzed and anticipated/predicted the impact that changes in strategies and practice would have on learners in subsequent experiences

Performance	Does Not Meet Standard (1)	Approaches Standard (2)	Meets Standard (3)	Exceeds Standard (4)		
SECTION 2. CI	SECTION 2. CRITICAL INCIDENT ANALYSIS AND REFLECTION					
The candidate critically reflects on a critial incident based on the cause and effect relationship between underlying issues and motivators that impact learning. InTASC 9 VDOE 6 ACEI 5.1	The candidate does reflects at a technical or practical level.	The candidate makes an inaccurate or incomplete critical reflection of the critical incident by identifying poorly matched underlying issues and motivators impactin learners.	The candidate makes a complete critical reflection of the critical incident based on the cause and effect relationship between underlying issues and motivators impacting learners.	complete critical reflection of the critical incident based on the cause and effect relationship between underlying issues and		
The candidate engages in ongoing learning opportunities to develop knowledge and skills in order to provide all learners with engaging curriculum and learning experiences. InTASC 9 VDOE 6 ACEI 5.1	There was no evidence that the candidate engages in ongoing learning opportunities to plan to improve teaching and learning.	There was minimal evidence that the candidate engages in ongoing learning opportunities to plan to improve teaching and learning.	The candidate identifies examples of possible options te effectively engage in ongoing learning opportunities to plan to improve teaching and learning.	engage in ongoing learning opportunities to plan to improve teaching and		
The candidate reflects on his/her personal biases and accesses resources to deepen his/her own understanding of instruction. InTASC 9 VDOE 6 ACEI 5.1	There is no evidence that the candidate reflects on his/her personal biases. The candidate did not access resources to deepen his/her own understanding of individual differences.	The candidate provides evidence that he/she reflects at the technical level on his/her personal biases and accesses resources to deepen his/her own understanding of limited individual differences.	The candidate provides evidence that he/she critically reflects on personal biases and accesses appropriate resource to deepen his/her own understanding of a variety of individual differences.	personal biases and accesses multiple resources to deepen his/her sown understanding of a variety of specific individual differences.		
The candidate uses knowledge of individual differences to build relationships to create more relevant learning experiences. InTASC 2 VDOE 1 ACEI 1	The candidate does not build relationships and does not create relevant learning experiences for learners.	The candidate builds relationships and creates relevant learning experiences for some learners.	The candidate builds relationships and creates relevant learning experiences based upon the knowledge of individual learner differeneces.	relationships and creates relevant and authentic		