

College of Education and Human Development Division of Special Education and disAbility Research

Summer 2021 EDSE 662 B01: Consultation and Collaboration CRN: 40086, 3 – Credits

Instructor: Dr. Carlyn Floyd	Meeting Dates: 06/01/21 – 07/24/21
Phone: 5712054929	Meeting Day(s): Tuesday/Thursday
E-Mail: cfloyd3@gmu.edu	Meeting Time(s): 7:20 pm – 10 pm
Office Hours: as requested	Meeting Location: Fairfax, East 201
Office Location: email for location	Other Phone: N/A

Note: This syllabus may change according to class needs. Teacher Candidates/Students will be advised of any changes immediately through George Mason e-mail and/or through Blackboard.

Prerequisite(s):

Teaching licensure, or enrollment in graduate degree program in education

Co-requisite(s):

None

Course Description

Provides professionals in special education, regular education, and related fields with knowledge and communication skills necessary for collaborative consultation and technical assistance to other educators and service providers.

Advising Contact Information

Please make sure that you are being advised on a regular basis as to your status and progress in your program. Students in Special Education and Assistive Technology programs can contact the Special Education Advising Office at 703-993-3670 or speced@gmu.edu for assistance. All other students should refer to their assigned program advisor or the Mason Care Network (703-993-2470).

Advising Tip

Did you know that to receive your teaching license you need to submit your request to VDOE? Depending on your situation, you can either submit your paperwork to VDOE through your

county HR office or through GMU. For instructions, visit http://cehd.gmu.edu/teacher/instructions.

Course Delivery Method

Learning activities include the following:

- 1. This class will be face to face
- 2. Class lecture and discussion
- 3. Application activities
- 4. Small group activities and assignments
- 5. Video and other media supports
- 6. Research and presentation activities
- 7. Electronic supplements and activities via Blackboard

Learner Outcomes

Upon completion of this course, teacher candidates/students will be able to:

- 1. Define collaboration, consultation, and teamwork and explain the essential characteristics of each:
- 2. Identify variables that may facilitate or constrain participation in collaboration, consultation, or teamwork settings;
- 3. Demonstrate communication skills of listening, avoiding communication roadblocks, dealing with resistance, being appropriately assertive, and resolving conflicts;
- 4. Apply problem-solving techniques in collaborating with professional colleagues, parents, and related and ancillary personnel to provide for students' learning and behavioral needs;
- 5. Develop self-assessment techniques for improving consultative and collaboration skills.
- 6. Plan activities that implement effective consultation and collaboration techniques.
- 7. Develop an Individualized Education Plan

Professional Standards

(Council for Exceptional Children [CEC] and the Interstate Teacher Assessment and Support Consortium [InTASC]). Upon completion of this course, students will have met the following professional standards: CEC Standard 1: Learner Development and Individual Learning Differences (InTASC 1,2); CEC Standard 3: Curricular content knowledge (InTASC 4,5); CEC Standard 5: Instructional planning and strategies (InTASC 7,8); CEC Standard 6: Professional learning and ethical practice (InTASC 9) & CEC Standard 7: Collaboration (InTASC 10).

Evidence-Based Practices

This course will incorporate the evidence-based practices (EBPs) relevant to communication, collaboration, and consultation. Evidence for the selected research-based practices is informed by meta-analysis, literature reviews/synthesis, the technical assistance networks which provide web-based resources, and the national organizations whose mission is to support students with disabilities. We address both promising and emerging practices in the field of special education. This course will provide opportunities for teacher candidates/students to take an active, decision-making role to thoughtfully select, modify, apply, and evaluate EBPs in order to improve outcomes for students with disabilities.

Required Texts

Friend, M., & Cook, L. (2017). *Interactions: Collaboration Skills for School Professionals* (8th Ed.). Upper Saddle River, NJ: Pearson. ISBN-13: 978-0-13-416854-8 (ISBN is for print version plus eText. No print version only, available.)

Gibb, G. S., & Dyches, T. T. (2016). *IEPs: Writing Quality Individualized Education Programs* (3rd Ed.). Upper Saddle River, NJ: Pearson. ISBN-13: 978-0-13-394952-0 (ISBN is for print version only)

Recommended Texts

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). https://doi.org/10.1037/0000165-000

Additional Readings

See Blackboard for Additional Readings

Course Performance Evaluation

Students are expected to submit all assignments on time in the manner outlined by the instructor (e.g., Blackboard, VIA, hard copy).

VIA Performance-Based Assessment Submission Requirement

It is critical for the special education program to collect data on how our students are meeting accreditation standards. Every teacher candidate/student registered for an EDSE course with a required Performance-based Assessment (PBA) is required to upload the PBA to VIA (regardless of whether a course is an elective, a one-time course or part of an undergraduate minor). A PBA is a specific assignment, presentation, or project that best demonstrates one or more CEC, InTASC or other standard connected to the course. A PBA is evaluated in two ways. The first is for a grade, based on the instructor's grading rubric. The second is for program accreditation purposes. Your instructor will provide directions as to how to upload the PBA to VIA.

For EDSE 662, the required PBA is Individualized Education Program Project. Please check to verify your ability to upload items to VIA before the PBA due date.

Assignments and/or Examinations

Performance-based Assessment (VIA submission required)
Please see Blackboard – IEP Assignment

College Wide Common Assessment (VIA submission required)
Please see Blackboard – IEP Assignment

Assignment Summary

Goals part 1		10 points
IEP		63 points
Collaboration Presentation		27 points
	Total Points:	100 points

Course Policies and Expectations

Attendance/Participation

Students are expected to (a) attend all classes during the course, (b) arrive on time, (c) stay for the duration of the class time and (d) complete all assignments. Attendance, timeliness, and professionally relevant, active participation are expected. Attendance and professional participation at all sessions is very important because many of the activities in class are planned in such a way that they cannot necessarily be recreated outside of the class session. Missing **more than one class** or **repeated** tardiness/leaving early will result in *the loss of five points off your final grade per incident*. Please notify me *in advance* by phone or email if you will not be able to attend class.

Note: It is impossible to participate fully in this class while texting, Facebooking, tweeting, working on documents, etc. Please be *fully* present in class ☺

Late Work

All assignments are due on the dates indicated. Consult with me *in advance* if there is a problem. In fairness to students who make the effort to submit papers on time, 5 points will be deducted from your assignment grade for late papers unless I have agreed to an extension (may be used one time only for one assignment only). Maximum extension is 1 week. Please retain a copy of your assignments in addition to the one you submit.

Grading

95-100% = A 90-94% = A-80-89% = B 70-79% = C < **70%** = F

*Note: The George Mason University Honor Code will be strictly enforced. See <u>Academic Integrity Site</u> (https://oai.gmu.edu/) and Honor Code and System

(https://catalog.gmu.edu/policies/honor-code-system/). Students are responsible for reading and understanding the Code. "To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set forth this honor code: Student members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work."

Work submitted must be your own new, original work for this course or with proper citations.

Professional Dispositions

Students are expected to exhibit professional behaviors and dispositions at all times. See Policies and Procedures (https://cehd.gmu.edu/students/polices-procedures/). Students are expected to exhibit professional behaviors and dispositions at all times. In the College of Education and Human Development, dispositions are formally and separately evaluated in at least two points in each student's program — a self-evaluation at the start of their program, and a university supervisor's evaluation during internship. In special education licensure programs, the self-evaluation is an online survey distributed via email upon program entry for graduate students and within initial courses (EDSE 241, EDSE 361, and EDSE 311) for undergraduate students. When dispositions are assessed, it is important that for areas where a positive disposition is 'occasionally evident' or 'rarely evident,' the student takes steps to grow as an educator. See https://cehd.gmu.edu/epo/candidate-dispositions.

Class Schedule

*Note: Faculty reserves the right to alter the schedule as necessary, with notification to students.

Class	Date	Topic	Due Dates
1	6/1	Fundamentals of Collaboration: Overview,	
		definitions, characteristics, problems and	
		framework for understanding; Ch 1	
2	6/3	Interviews and problem solving; Communication	
		and collaboration and teamwork; Ch 4 and 5	
3	6/8	Communication and collaboration and teamwork;	
		Consultation, Coaching and Mentoring;	
		IEP Writing part 1	
4	6/10	Page 39-46 in the IEP workbook	
		Writing IEPs part 2, 3	
		Collaboration – group project begin	
5	6/15	Writing IEPs part 2, 3, 4(?)	
6	6/17	Goal Writing Practice "Goal part 1"	Due by 6/24 at 8PM
			emailed to
			cfloyd3@gmu.edu
7	6/22	Goal Writing / Review	Partner exercise
8	6/24	Review each other's IEP Assignment Step 1 and	IEP Assignment
		2 (A)	Bring completed draft
		IEP Part 4 (includes goal review), 5	of Step 1 and Step 2
			Component A to class
		Teams! Coteaching and Paraeducators; Ch 6 and	on 6/29
		7 and 10 (may do on 6/27)	
9	6/29	Teams! Coteaching and Paraeducators; Ch 6 and	IEP Assignment
		7, 8, 9	bring completed draft

		Review Component A, B, C, D, E, F	of Step 2 Component
			B and C to class
10	7/1	IEP Work Session – differentiated class– optional	IEP Assignment
		based on comfort level with writing IEPs	Bring your questions
		We will be reviewing IEP Assignment	as necessary
		component A, B, D, E, F	
		Group presentation preparation	
11	7/6	Families and Community, coaching, mentoring	IEP Assignment Due
		and consultation; Ch 10, 11, 12	to Dr. Floyd BY
			EMAIL
			cfloyd3@gmu.edu by
			7/7 at 6AM
			**DO NOT post to
			BB until you have
			feedback from me
12	7/8	Group Presentation Preparation Class	
13	7/13	Issues and ethics in education collaboration;	FINAL Project – IEP
		Difficult interactions: conflict and resistance; Ch	– due to BB by 8AM
		13	on 7/13
14, 15	7/15, 20,	Presentations – all materials are due this night;	
	22	whole group must be present to present,	
		individual group members not in attendance will	
		lose 5 points.	

Core Values Commitment

The College of Education and Human Development is committed to collaboration, ethical leadership, innovation, research-based practice, and social justice. Students are expected to adhere to these principles: See Core Values (<a href="http://cehd.gmu.edu/values/).

GMU Policies and Resources for Students

Policies

- Students must adhere to the guidelines of the Mason Honor Code. See <u>Honor Code and System (https://catalog.gmu.edu/policies/honor-code-system/)</u>.
- Students must follow the university policy for Responsible Use of Computing. See Responsible Use of Computing (http://universitypolicy.gmu.edu/policies/responsible-use-of-computing/).
- Students are responsible for the content of university communications sent to their Mason email account and are required to activate their account and check it regularly. All communication from the university, college, school, and program will be sent to students solely through their Mason email account.
- Students with disabilities who seek accommodations in a course must be registered with

George Mason University Disability Services. Approved accommodations will begin at the time the written letter from Disability Services is received by the instructor. See Disability Services (https://ds.gmu.edu/).

• Students must silence all sound emitting devices during class unless otherwise authorized by the instructor.

Campus Resources

- Support for submission of assignments to either Tk20 or VIA should be directed to https://cehd.gmu.edu/aero/assessments/
- Questions or concerns regarding use of Blackboard should be directed to <u>Blackboard Instructional Technology Support for Students (https://its.gmu.edu/knowledge-base/blackboard-instructional-technology-support-for-students/).</u>

Notice of mandatory reporting of sexual assault, interpersonal violence, and stalking:

- As a faculty member, I am designated as a "non-confidential employee" and must report all disclosures of sexual assault, interpersonal violence, and stalking to Mason's Title IX Coordinator per University Policy 1202. If you wish to speak with someone confidentially, please contact one of Mason's confidential resources, such as Student Support and Advocacy Center (SSAC) at 703-380-1434 or Counseling and Psychological Services (CAPS) at 703-993-2380. You may also seek assistance from Mason's Title IX Coordinator by calling 703-993-8730, or emailing the <u>Title IX Coordinator</u> (titleix@gmu.edu).
- For information on student support resources on campus, see <u>Student Support Resources on Campus</u> (https://ctfe.gmu.edu/teaching/student-support-resources-on-campus).
- For additional information on the College of Education and Human Development, please visit our website College of Education and Human Development (http://cehd.gmu.edu/).

Appendix

Assessment Rubric(s)

Performance-Based Assessment for EDSE 662: Individualized Education Program

Spring 2019

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP	Expectations	Expectations	Expectations
Assessment	1	2	3
Present Levels of	Candidate writes a	Candidate interprets	Candidate interprets
Performance	present levels of	information from formal and	information from formal and
1 ci ioi mance	performance statement	informal assessments to write	informal assessments to write
CEC/IGC	that:	an appropriate, relevant	an appropriate, relevant
Standards	o lacks consistent or	present levels of performance	present levels of performance
1 & 4	logical links to	statement with:	statement with:
1 & 4	evaluations and	o clear links to evaluations and	o clear links to evaluations and
Candidate	assessments and/or	assessments (such as	assessments (such as
understands how	o fails to include	interviews, observations,	interviews, observations,
	educational	informal and classroom	informal and classroom
exceptionalities	implications of the	assessments, and	assessments, and
may interact with	student's	standardized tests),	standardized tests),
development and	exceptionality, and/or	o reference to the similarities	o reference to the similarities
learning and uses	o fails to consider	and differences between the	and differences between the
this knowledge to	variations in beliefs,	student's development and	student's development and
provide	traditions, and values	typical human development,	typical human development,
meaningful and	across and within	o description of educational	o description of educational
challenging	cultures.	implications of the characteristics of various	implications of the characteristics of various
learning	Candidate fails to	exceptionalities and sensory	exceptionalities and sensory
experiences for	demonstrate respect for the student by using	impairments (as applicable),	impairments (as applicable),
individuals with	biased and negative	and	and
exceptionalities.	language.	o description of variations in	o description of variations in
G 1114	 Candidate fails to show 	beliefs, traditions, and values	beliefs, traditions, and values
Candidate uses	evidence of the	across and within cultures	across and within cultures (as
multiple methods	similarities and	(as applicable).	applicable).
of assessment and	differences between the	 Candidate identifies specific 	• Candidate identifies specific
data sources in	student's development	areas of need and for each	areas of need and for each
making	and typical human	identified area describes what	identified area describes what
educational	development.	the student:	the student:
decisions.	 Candidate includes 	o currently can do,	o currently can do (stated first),
	statements irrelevant to	o currently cannot do that is	o currently cannot do that is
	the performance within	appropriate for curriculum-	appropriate for curriculum-
	the past calendar year	based or age-based or	based or age-based or ability-
	or since the last IEP.	ability-based expectations,	based expectations, and
	Candidate uses	and ○ needs to do within the	o needs to do within the coming IEP year.
	educational jargon and/or does not define	coming IEP year.	Candidate uses unbiased,
		 Candidate uses unbiased, 	objective language, defines
	terms that may not be	objective language, defines	terms and acronyms to assist
	participate in the IEP	terms and acronyms to assist	understanding by all who
	development.	understanding by all who	participate in the IEP
	F	participate in the IEP	development.
		development.	• Candidate describes strengths
		_	and areas in need of
			improvement in relation to
			Virginia Standards of
			Learning.

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP	Expectations	Expectations	Expectations
Assessment	1	2	3
	. .	Candidate writes clearly stated appropriate age and ability annual goals that: reflect areas of need identified in the present levels of performance AND identify appropriate targets for student growth within a year. Candidate includes for each goal: measurable/observable behavior(s) AND condition(s) under which the student's performance will be demonstrated AND appropriate and clear levels of mastery. Candidate writes goals that focus on decreasing and/or increasing (as appropriate) academic, behavioral/social, life, and study/organizational skills. Candidate demonstrates (if appropriate) consideration of variations in beliefs, traditions, and values across and within cultures.	_

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP	Expectations	Expectations	Expectations
Assessment	1	2	3
Short Term	Candidate does not	Candidate appropriately	Candidate appropriately
Objectives or	appropriately match the	selects short-term objectives	selects short-term objectives
Benchmarks	use of short-term	OR benchmarks to	OR benchmarks to accompany
Deneminal Ks	objectives or of	accompany each goal and	each goal and does not mix
CEC/IGC	benchmarks to the task	does not mix using them	using them under one goal.
	described in the goal.	under one goal.	• Candidate writes clearly stated
Standard 3	Candidate mixes	• Candidate writes clearly	individualized short-term
G 11.1	together under one goal	stated individualized short-	objectives/benchmarks that
Candidate uses	the use of short-term	term objectives/benchmarks	o relate to the associated annual
knowledge of	objectives and	that	goal AND
general and	benchmarks.	o relate to the associated	o are sequential age and ability
specialized	Candidate writes	annual goal AND	appropriate.
curricula to	individualized learning	o are sequential age and	• Candidate includes for each
individualize	short-term objectives/	ability appropriate.	short-term objective or
learning for	benchmarks that are	Candidate includes for each	benchmark:
individuals with	unclear and/or:	short-term objective or	o the measurable/ observable
exceptionalities.	o are not directly related	benchmark:	behavior AND
	to the annual goals	o the measurable/ observable	o the condition(s) under which
	and/or	behavior AND	the behavior will be
	o are not sequentially	o the condition(s) under which	demonstrated AND
	age or ability	the behavior will be	o the target degree of mastery
	appropriate and/or	demonstrated AND	AND
	o include components	o the target degree of mastery	o a statement of maintenance
	that are inappropriate	Candidate writes short-term	AND/OR a statement of
	for performing the	objectives/benchmarks that	generalization.
	identified task(s)	focus on decreasing and/or	• Candidate writes short-term
	o do not appropriately	increasing (as appropriate)	objectives/benchmarks that
	include observable	academic, behavioral/social,	focus on decreasing and/or
	behaviors	life, and study/ organizational	increasing (as appropriate)
	o do not appropriately	skills.	academic, behavioral/social,
	include conditions	• Candidate demonstrates (if	life, and/or study/
	under which the	appropriate) consideration of	organizational skills.
	behaviors are	variations in beliefs,	• Candidate bases short-term
	demonstrated, and	traditions, and values across	objectives/benchmarks on the
	o do not appropriately	and within cultures.	scope and sequence of the
	include degrees of		Virginia Standards of
	mastery.		Learning.
			• Candidate states how progress
			will be measured and when
			progress will be reported to
			families/guardians.
			• Candidate demonstrates (if
			appropriate) consideration of
			variations in beliefs, traditions,
			and values across and within
			cultures.

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP	Expectations	Expectations	Expectations
Assessment	1 Expectations	2	3
	Candidata lista anno anno	<u>-</u>	Ž.
Services, Least	Candidate lists program	Candidate lists appropriate	Candidate lists appropriate
Restrictive	or primary related	program and primary	program and primary services
Environment	services that do not or	services and related services	and related services (if
(LRE), Placement	inconsistently align with	(if applicable) that	applicable) that demonstrate
	areas of need based on the	demonstrate an	an understanding of:
CEC/IGC	present levels of	understanding of: o the continuum of placement	o the continuum of placement and services available for
Standard 1	performance.	and services available for	
			individuals with exceptional
Candidate		individuals with exceptional learning needs and	learning needs and o the concept of the least
understands how		o the concept of the least	restrictive environment and
exceptionalities		restrictive environment and	Candidate identifies
may interact with			
development and		 Candidate identifies appropriate program and 	appropriate program and, if appropriate, primary and
learning and uses		primary services and related	related services that align
this knowledge to		services (if applicable) that	consistently with the
provide		o align consistently with the	individual's areas of need
meaningful and		individual's areas of need	based on present levels of
challenging		based on present levels of	performance
learning		performance and	Candidate includes for all
experiences for		o provide supports needed for	services appropriate
individuals with		the student to be successful	statements of the following:
		in the least restrictive	o service provider(s)
exceptionalities.		environment.	o location
		• Candidate includes for all	o frequency
		services appropriate	o setting
		statements of the following:	o duration
		o service provider(s)	o start and end dates.
		o location	Candidate includes a rationale
		o frequency	for how services relate to the
		o setting	individual's needs.
		o duration	Candidate includes a statement
		o start and end dates.	of the extent that the student:
			o may participate in regular
			school extra-curricular and
			non-academic activities OR
			o may not participate in
			specific, stated regular school
			extra-curricular and/or non-
			academic activities, with
			explanation and rationale.
			• Candidate states, as
			appropriate, supplementary
			services to improve student
			access to learning and
			participation across academic,
			extracurricular, non-academic
			activities and settings.
	ı	ı	

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP Assessment	Expectations	Expectations	Expectations
	1	2	3
and Modifications CEC/IGC Standard Candidate uses knowledge of general and specialized curricula to individualize learning for individuals with exceptionalities.	Candidate uses the terms "accommodations" and "modifications" inappropriately, including using them interchangeably or inconsistently. Candidate does not identify accommodations and/or modifications, need for which is made evident in the present levels of performance component. Candidate identifies inappropriate accommodations and/or modifications.	Candidate identifies (as appropriate) accommodations for participation in academic, non-academic, and extracurricular activities. The candidate provides, for each accommodation recommended, a rationale tied to the present levels of performance. Candidate describes accommodations with clarity and correlates each accommodation to the learning and assessment focus that the accommodation supports. Candidate identifies as appropriate and with rationale modifications to the curriculum. Candidate identifies with rationale, when appropriate, assistive technologies that serve as accommodations to support the learner. Candidate identifies with rationale based on present levels of performance appropriate accommodations and/or modifications that support student access to non-academic and extracurricular activities in education settings, if applicable.	 Candidate identifies (as appropriate) accommodations for participation in academic, non-academic, and extracurricular activities The candidate provides, for each accommodation recommended, a rationale tied to the present levels of performance. AND to the goals that have been identified. Candidate describes accommodations with clarity and correlates each accommodation to the learning and assessment focus that the accommodation supports. Candidate identifies as appropriate and with rationale modifications to the curriculum. Candidate identifies with rationale, when appropriate, assistive technologies that serve as accommodations to support the learner. Candidate identifies with rationale based on present levels of performance appropriate accommodations and/or modifications that support student access to non-academic and extracurricular activities in education settings, if applicable. All rationales for accommodations and/or modifications include, as appropriate, discussion of the impact of: perceptual and information processing skills work completion abilities test taking abilities, variations, and values across and within cultures.

EDSE 662	Does Not Meet	Meets	Exceeds
CAEP Assessment	Expectations	Expectations	Expectations
	1	2	3
Participation in State Assessments CEC/IGC Standard 3 Candidate uses knowledge of general and specialized curricula to individualize learning for individuals with exceptionalities.	 Candidate does not list student participation in state assessments or provide explanation with rationale stating why the student is not participating. Candidate selects inappropriate levels of student participation in state assessments based on present levels of performance and student's exceptional condition(s). 	 Candidate selects appropriate levels of student participation in state and district assessments based on present levels of performance and student's exceptional condition(s). Candidate lists appropriate accommodations for state and district assessments. Candidate provides for each accommodation a rationale based on the present levels of performance component. 	 Candidate selects appropriate levels of student participation in state and district assessments based on present levels of performance and student's exceptional condition(s). Candidate lists appropriate accommodations and correlates specific accommodations to each state and district assessment. Candidate provides for each accommodation on each state and district assessment a rationale based on the present levels of performance component, including discussion of the impact exceptional conditions (such as perceptual and information processing skills) can have on an individual's testing abilities.
Legal Compliance of IEP CEC/IGC Standard 6 Candidate uses foundational knowledge of the field and his/her ethical principles and practice standards to inform special education practice, to engage in lifelong learning, and to advance the profession.	Candidate writes components of the IEP using: biased or inflammatory language and/or unclear or ambiguous statements and/or inaccuracies (including spelling, grammatical, and other writing mechanics errors) and/or jargon or terms that may not be understood by all who participate in the development of the IEP. Candidate writes a narrative statement about principles and practices that inform the IEP process and written document that: reflect unsuitable practices as stated above and/or are inaccurate and/or support practices contrary to legal compliance or ethical standards.	 Candidate writes components of the IEP that comply with all relevant laws and policies and demonstrate best practices. Candidate writes a narrative statement about principles and practices that inform the IEP process. The statement reflects knowledge of accepted and supported practices in the field of special education. Candidate writes all components of the IEP project with clarity, accuracy (including spelling, grammar, and other writing mechanics), use of neutral, objective, non-inflammatory language, and explanation of terms and acronyms to support understanding by all who participate in the development of the IEP. All components of the IEP project align/make sense with one another. 	 Candidate writes components of the IEP that comply with all relevant laws and policies and demonstrate best practices. Candidate writes a narrative statement about principles and practices that inform the IEP process. The statement reflects knowledge of accepted and supported practices in the field of special education and advocacy for the rights of individuals with disabilities and their families/guardians. Candidate writes all components of the IEP project with clarity, accuracy (including spelling, grammar, and other writing mechanics), use of neutral, objective, non-inflammatory language, and explanation of terms and acronyms to support understanding by all who participate in the development of the IEP. All components of the IEP project align/make sense with one another. Candidate includes documentation that IEP procedural safeguards were enacted (e.g., a statement that that families/guardians of the individual with disabilities have been informed of their special education rights).